

Finance Advisory Network (FAN)

# Your network membership

2023/24

[cipfa.org](https://cipfa.org)

# The network offer

The CIPFA Finance Advisory Network (FAN) supports practitioners working in local government finance and accounting to address their current and future challenges.

FAN offers a wide range of workshops and network events to support practitioners in their roles, providing expert support and guidance, and centred on all aspects of best practice in public finance and accountancy.

As well as our 'open' events programme, our regular and ad-hoc workshops, including our 'Introduction to' Essentials workshops, can also be delivered on-site (webinar or face to face), at a special discounted rate for subscribers.

Subscribing to FAN also includes access, at no extra charge, to the Excel Collection Fund Accounting Models to help you in this complex area of local authority accounting, as well as regular updates on all emerging issues relating to the Collection Fund.

Our website contains the documentation written to accompany FAN open events along with briefing notes, newsletters and archive material from previous years, all of which can be downloaded free of charge by subscribers.

Our monthly subscriber newsletter contains updates on changes to relevant accounting and financial reporting requirements, details of scheduled events and conferences, alerts on key CIPFA and Government consultations, and links to news stories that might be of interest to practitioners.

FAN aims to support public sector organisations in promoting good practice in financial management and reporting and ensuring practitioners are well informed and appropriately skilled to tackle the challenges they face. For those with specific accounting questions, our advisors are on hand to help and can be accessed via email or telephone. For queries, we aim to respond within three working days, or we will inform you if it will take us longer to consider the issue.

## How to join?



If you would like further information about the benefits of subscribing to the FAN or would like a quote, please contact [David Ellis](#) 020 7543 5648, [Mark Catlow](#) 020 7543 5735 or [Jennifer Bevan](#) 020 7543 5615, who will be delighted to assist you.

# Features and benefits

- Technical accounting support and guidance from expert advisors
- Collection Fund Accounting spreadsheet models to give you assurance on year-end accounting transactions and treatment of Council Tax and Business Rates, including access to regular pertinent collection fund updates
- Attendance at a wide selection of network events and workshops using pre-purchased places or on a pay as you go basis at special reduced subscriber rates
- Regular newsletters to keep you updated on the latest accounting and financial management and reporting issues affecting your work
- Timely updates and briefings on relevant political, financial and legislative issues and how these will affect your job role and your wider authority
- Exclusive website access to a wealth of published information including past briefings, newsletters and current and past FAN event materials
- Sharing of knowledge and best practice with peers to create an environment where the key financial and policy issues of the day can be debated and addressed
- Access to the FAN LinkedIn group for additional advisor updates and networking opportunities
- Opportunities for networking, career development and CPD
- Discounts off any CIPFA Essentials or other open training events run by other CIPFA Networks
- Preferential rates for any on-site (webinar or in person) network workshops including FAN Essentials workshops
- Access to other network events when bought under a corporate membership arrangement

## What our members say



“The FAN subscription, it is a great asset and I want to make sure the team uses it to best advantage”  
Danae Fiedler, Mole Valley District Council



“You are like the fourth emergency service! CIPFA FAN is the ‘gold standard’ for public sector specialist advice and support”  
Richard Hunt, North Kesteven District Council

# Programme of events

Our planned headline events below are complemented by alerts and briefings, monthly newsletters and dedicated advisor support for practitioners in subscribing organisations. Prepaid places can be used to attend any events (webinar or face-to-face) set out in this service plan.

New events may be added during the year and details of these, along with options for use of pre-paid places, will be confirmed as part of the event promotion materials, FAN newsletters and alerts.



## January/ February 2023

### **Local Authority Closedown and Financial Reporting Webinars 2022/23**

The essential accounts closedown series for local authority practitioners.



## March 2023

### **Completing and Accounting for the NNDR 3 2022/23**

Completing the NNDR 3 form, the accounting implications of each section and finalising the NNDR 3 process.



## April 2023

### **Introduction to Local Authority Capital Accounting**

Providing delegates with a solid understanding of local authority capital accounting concepts and principles (additional events July and October 2023).

### **Introduction to Budgeting**

This Essentials workshop provides delegates with a good basic understanding of how to set, monitor and report on their local service budgets (additional event in October 2023).

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**May 2023**

**Introduction to Local Government Reporting – Principles and Practices**

These events are for those delegates who are new to local authority reporting or who need a refresher on the fundamental concepts and principles which underpin the financial reporting framework within local government (additional event in November 2023).

**Introduction to Financial Planning**

As budgeting and medium-term financial planning skills become increasingly essential to the finance practitioner, these events will benefit anyone new to this topic or in need of a refresher (additional event in September 2023).



**June 2023**

**Introduction to Local Government Finance**

This introductory course provides an overview of local government, its structures and how it is financed, perfect for anyone who has recently joined a local authority (additional event in November 2023).

**Introduction to Collection Fund Accounting (England)**

Everything you need to know about accounting for council tax and business rates and the general fund implications (additional event in October 2023).



**July 2023**

**Understanding Local Authority Accounts for Councillors**

This unique FAN workshop is designed to increase awareness and understanding of local authority financial statements to assist elected members in fulfilling their governance responsibilities (additional event in August 2023).

**Introduction to Local Authority Capital Accounting**

Providing delegates with a solid understanding of local authority capital accounting concepts and principles (additional events April and October 2023).

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### September 2023

#### **Local Authority Capital Hot Topics Series**

The annual FAN capital series assists authorities to properly account for the ever-changing capital accounting and financing agenda for organisations needing to comply with the local authority accounting Code and legislation.

#### **Introduction to Financial Planning**

As budgeting and medium-term financial planning skills become increasingly essential to the finance practitioner, these events will benefit anyone new to this topic or in need of a refresher (additional event in May 2023).



### October 2023

#### **Introduction to Collection Fund Accounting (England)**

Everything you need to know about accounting for council tax and business rates and the general fund implications (additional event in June 2023).

#### **Introduction to Local Authority Capital Accounting**

Providing delegates with a solid understanding of local authority capital accounting concepts and principles (additional events in April and July 2023).

#### **Introduction to Budgeting**

This Essentials workshop provides delegates with a good basic understanding of how to set, monitor and report on their local service budgets (additional date April 2023).



### November 2023

#### **Preparing Local Authority Group Accounts and Accounting for Collaborative Arrangements**

This introductory course considers one of the more complex aspects of financial reporting – identifying the need for and preparation of group accounts and accounting for collaborative arrangements in single entity accounts.

#### **Introduction to Local Authority Accounts and Closedown**

These events are for delegates new to local authority accounting and closedown or who would like a refresher on the fundamental concepts and approaches.

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Full details of these events will be available at [www.cipfa.org/events](http://www.cipfa.org/events) or contact one of the advisors for further details.



# Further support

## **On-site delivery**

Most FAN workshops are available as an on-site delivery. Contact us for more information.

## **CIPFA Essentials**

Our '*Introduction to ...*' Essentials programme is designed to help support those who may be new to the sector, or perhaps working in a new role, and may also benefit non-finance staff and elected Members. These interactive workshops are a great way to help develop knowledge and awareness of a specific service area and are proving increasingly popular with staff development programmes.

## **Specialist support**

The FAN can offer local authorities help with collection fund closedown and reviews of their approach to collection fund accounting.

Please contact [Mark](#) for further information.

# Our networks

## **Looking for more support from our networks?**

We offer several other networks across a range of topics. We also offer corporate subscriptions for your organisation allowing you and your colleagues to access events and support across multiple CIPFA networks according to your needs.

For any other network enquiries, or for details about our corporate network support package, please email [cipfanetworks@cipfa.org](mailto:cipfanetworks@cipfa.org) or call CIPFA on 020 7543 5600.

## **Our current networks are:**

- Alternative Service Delivery Network
- Better Governance Forum
- Benefits and Revenues Service
- Social Care Finance Advisory Network
- Finance Advisory Network
- Insurance Network
- Pensions Network
- Police and Fire Network
- Procurement and Commissioning Network
- Treasury Management Network



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**[cipfa.org](https://cipfa.org)**

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