

# Minutes

## CIPFA SOUTH EAST REGIONAL COUNCIL MEETING - DIGITAL

**Date** 8 December 2020  
**Time** 3.00pm – 4.30pm  
**Venue** Digital – via CSE Regional Zoom Meetings platform

<b>Participants</b>	President	Amy Crowson
	Junior Vice President	Kathryn Long
	Regional Secretary/Vice President	John Barker
	Regional Treasurer	Nicki Cooper
	Regional Website Administrator	Lillian Manning
	Corporate Members	Phil Butlin
		Stephanie Mitchener
		Thomas England
		Mark Williams
	Registered Students	Honor Green
		Trisha
		Brigemahone
	CIPFA Council Elected Members in Region	Richard Harbord
		Caroline Russell
	Co-opted Members	Nick Carroll
		Paul Clarke
		James Cook
		Will Goodchild
		James Kidd
		Philippa Watkins
		Nick White
		Joanne Pitt

## AGENDA ITEMS

1. Apologies were received from Eric Keighley, Rosanne Nulty, Chris Blundell, Matt Bowmer and Jade Coombes.
2. Minutes of 17 September meeting were agreed.

## Matters for discussion or decision

3. 2020 Development Plan and December 2020 Budget v Actual Report.  
(1) Review of the delivery of the 2020 Plan – Council recognised that delivery of the live aspects of the plan had been adversely affected by Covid restrictions. Digital sessions had replaced some planned hub events in early summer and an autumn/winter programme of digital CPD events, offered region wide, has

maintained updates for regional members and students. Publicity had been through hub networks and the regional website when eshots were not available. Council agreed that future event programmes could retain some digital elements to supplement live hub events, when they are able to resume. **(All to note)**

(2) Budget v Actual Statement to 1 December 2020 showed actual income and expenditure to date, plus remaining projections where known for year-end.

Council reviewed and agreed the statement. **(NC for year-end)**

#### 4. Regional Development Plan 2021

CIPFA had reviewed and agreed the submitted plan (copy as circulated on 13 November). £10k subvention for 2021 was already allocated, with a potential added £8k to be released if/when live events resumed. Dialogue with CIPFA will continue to request some or all of that is released, as it was not required solely to develop and deliver live events, but to support the delivery of our regional digital initiatives too. This Development Plan and a drafted budget will be presented to February Council for formal endorsement and approval. **(AC/NC/JB)**

#### 5. Regional Forum digital meeting 25 November (postponed from 5/6 Nov)

(1) Agenda – AC and JB reported there was limited discussion on most items.

(2) Minutes/Action points from 11 September Forum meeting were noted

(3) Subventions: Regional Funding Report noted. Council agreed to nominate a CSE representative to the proposed 2021 Forum Working Group on future subvention policy.

Our Council's opposition to previous proposals for regional IT systems support investment (made without adequate regional consultation or endorsement) was reconfirmed. Council was advised that JB had requested CSE previous concerns should be recorded in the Regional Forum minutes.

#### 6. Regional Diversity and Inclusion Strategy – paper by Paul Clarke

Paul's proposals were supported by Council and £600 was agreed to engage Verna Duncan as presenter and discussion facilitator for a proposed Spring virtual regional webinar. Paul will firm up on event format and date options with Verna and report progress to Regional Council as appropriate. **(PC)**

### **Matters for information or note**

#### 7. Event Plans 2020 and 2021 (annotated for Coronavirus impacts).

Council noted that -

(1) The 2020 plan has been updated to record our activity for this year and will be the basis of our President's annual report to 2021 AGM.

(2) Section 5 of the 2021 RDP had been updated to 1 December 2020 (as V2) and will be continue to be updated for review at each Regional Council meeting as next year progresses.

(3) The attached message from Brian Roberts asking for Regions to consider incorporating topics from the CIPFA Governance and Financial Management Panel within their event plans to help develop member engagement would be supported. Brian will be approached with a request for potential presentations during 2021. **(JB)**

8. CIPFA Council/Secretariat – verbal updates from Joanne Pitt and Rosanne Nulty  
No CIPFA debrief notes were received in respect of recent CIPFA Council meetings.  
Caroline Russell outlined key issues from S&M Board 12 November (note circulated) **(All)**

### **Reporting on group activity**

9. SE-CSN business

Verbal Progress reports were given by Will Goodchild and Honor Green. Covid constraints are obviously impacting on developing on developing the previous programme of social events, especially to support new students. Virtual events will substitute where possible until live events are possible. **(HG)**

### **Any Other Business**

10. None

### **Forward Diary**

11. Forward diary for 2020/21 – dates to agree  
Regional Council - Wednesday 3 February 2021 (3-5pm) (digital)  
Regional AGM 2021 – w/c 19 or 26 April 2021 (Grant Thornton provisional hosting offer)

***John Barker***

***Regional Secretary CIPFA South East***

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***10 December 2020***