

Agenda

CIPFA SOUTH EAST REGIONAL COUNCIL MEETING - DIGITAL

Date 10 February 2021

Time 3.00pm – 4.30pm (please provide your own refreshments!)

Venue Digital – via CSE Regional Zoom Meetings platform

Join via this link from 2.50pm –

Topic: CIPFA SE Regional Council Meeting

Time: Feb 10, 2021 03:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/83520219955?pwd=dUh4Tzgyck5WV0wzMmd5ditlZ2hwQT09>

Members

President

Junior Vice President

Regional Secretary/Vice President

Regional Treasurer

Regional Website Administrator

Corporate Members

Immediate Past President/CIPFA Council Member

Retired Members' representative

Registered Students

CIPFA Council Elected Members in Region

Co-opted Members

Amy Crowson

Kathryn Long

John Barker

Nicki Cooper

Lillian Manning

Phil Butlin

Stephanie Mitchener

Thomas England

Mark Williams

Rosanne Nulty

Eric Keighley

Honor Green

Trisha Brigemohane

Richard Harbord

Peter Kane

Rosanne Nulty

Suresh Patel

Caroline Russell

Lorna Baxter

Chris Blundell

Matt Bowmer

Nick Carroll

Paul Clarke

James Cook

Jade Coombes

Will Goodchild

James Kidd

Philippa Watkins

Nick White

Joanne Pitt

Invited

AGENDA ITEMS

1. Apologies received for today's meeting
2. Minutes and matters arising from digital meeting on 8 December 2020 **(Paper SEO2036)**

Matters for discussion or decision

3. 2020 Development Plan, Outturn Statement and Treasurer's Report. **(Papers SEO2102)**
 - (1) Review of the delivery of the 2020 Plan – the basis of President's Annual Report.
 - (2) The 31 December 2020 Budget v Actual Statement shows income and expenditure and reserves and the year-end positions for our balances.
 - (3) 2020 Draft Financial Statements sent to CIPFA and our auditor.
Council is asked to review and offer any comment prior to certification of the Financial Statement by Regional President, Regional Secretary and Regional Treasurer after audit.

4. 2021 Regional Development Plan and Budget. **(Paper SEO2103)**

1. Development Plan 2021

The Plan was submitted to CIPFA to support our 2021 subvention bid. As reported at 8 December, the subvention bid of £18k has been partly agreed. £10k is confirmed as allocated with the balance of £8k to be fully or partly released in the year – at present it is held by CIPFA for release when/if our live events are resumed. An initial request to CIPFA explained that we would replace a high proportion of our planned live hub and day conference CPD events with digital equivalents, which require a near equivalent amount of time and resources to create and deliver. As a result of the series of December 2020 Government announcements on the extent of continuing Covid restrictions, plus the January developments on the likely pattern of restrictions into Spring and early Summer, our 2021 Events Plan has been updated. The key change is the expectation that digital CPD events will continue in place of live ones wherever possible, through to September (See details at Item 10).

2. Budget for 2021.

(Paper SEO2104)

Usually each January, we set our budget to reflect the approved Development Plan for the year and our confirmed subvention - and expect to deliver it without much overall variation for the year. This year the budget proposals reflect the ongoing uncertainty around most of our major expenditure and income items (including the planned CIPFA Conference on 7/8 July), the Wantage Hall Residential Conference (10/12 September), our Annual Regional Dinner (provisionally 12 November) and the planned Regional Forum (November date tbc).

Nicki Cooper will present and explain the rationale behind this proposed 2021 Budget. Council is recommended to approve its proposed content and to agree that it should be subject to review at each Council Meeting during 2021 to consider the ongoing Covid implications (and to identify and confirm any in-year variations or virements if required).

5. 2021 Regional AGM – digital on 22 April 2021. **(Papers SEO2105)**
The papers drafted for the 2021 AGM are attached. As this is to be a digital event, it is not proposed to incorporate it into a traditional full day Spring Conference. However, a digital conference-style event of appropriate scale can be formatted on our regional Zoom platform as a replacement (for the same or a near date).
Council Members are invited to offer suggestions for agenda topics and presenters – either at our meeting, or in advance.
6. Proposed Wantage Hall Residential Conference, 9/11 September 2021
Arising from the continuation of the Covid restrictions announced in mid-December, work to develop this proposed event is paused. A decision by Council on whether to proceed in September 2021 will be required at our May meeting, after considering the drafted event programme and publicity proposals etc - as discussed at our December Council.
7. Developing our Regional Diversity and Inclusion Strategy during 2021. **(Paper SEO2106)**
At our last Council Paul's paper was agreed as a template to develop our strategy and agreed £600 engagement fee for Verna Duncan. Paul will update Council on the potential timetable for this (now proposed as 18 March) with a request for added support from Council Members to help achieve a successful launch.
Council is requested to offer suggestions and/or support to Paul to develop the programme.
8. Speed Mentoring Developments during 2021. **(Paper SEO2107)**
Tom England will update Council on proposed initiatives to develop some virtual speed mentoring sessions, as planning for resumption of live sessions is paused at present. Tom's summary slides are attached
9. Public Finance Live 2021 (CIPFA Conference) 8/9 July 2021
This is planned at the QE11 Conference Centre, Westminster. CIPFA SE will therefore be the regional hosts. During the January Regional Forum, Drew Cullen was asked about contingency/digital plans if the live event was not able to take place. He agreed to produce some feedback soon (probably when the current Covid restrictions are reviewed and future large scale event planning becomes more certain). Drew agreed to attend a Regional Council to outline conference developments and share ideas about CSE engagement in support of the core programme.
Council is invited to note these dates and to offer any initial thoughts on opportunity for showcasing all regions' achievements and/or potential during the CIPFA Conference – whether it is a digital or a live event.

Matters for information or note

10. Updated Events programme at 26 January 2021 and related issues. **(Paper SEO2108)**
Regional Hub Group meeting dates (provisional or actual) are included to help ongoing Dialogues with our actual or potential presenters and sponsors.
11. Institute Business
CIPFA Council/Secretariat – verbal updates from Joanne Pitt, Rosanne Nulty and Caroline Russell. No CIPFA debrief notes have been received in respect of recent CIPFA Council or other governance meetings.

Reporting on group activity

12. SE-CSN business. **(Paper SEO2109)**
Verbal progress report from Honor Green, including developments in access to regional student data and her email request (attached) for CIPFA's GDPR registration.
13. Retired members' group activities –
Eric Keighley reports that no 2021 group activities are to be planned until the Covid implications allow them to take place safely.

Any Other Business

14. Please notify the President before the start of the meeting if possible.

Forward Diary

11. Forward diary for 2021/2 – dates to agree
Regional AGM 2021 – 22 April 2021 (digital - time tbc)
11 May 2021
23 September 2021
6 December 2021
2 February 2022

John Barker
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6 February 2021