

# Minutes

## CIPFA SOUTH EAST REGIONAL COUNCIL MEETING - DIGITAL

**Date** 10 February 2021  
**Time** 3.00pm – 4.55pm  
**Venue** Digital – via CSE Regional Zoom Meetings platform

Present	President	Amy Crowson
	Junior Vice President	Kathryn Long
	Regional Secretary/Vice President	John Barker
	Regional Treasurer	Nicki Cooper
	Corporate Members	Phil Butlin
		Stephanie Mitchener
		Thomas England
		Mark Williams
	Immediate Past President/CIPFA Council Member	Rosanne Nulty
	Registered Students	Honor Green
		Trisha Brigemohane
	CIPFA Council Elected Members in Region	Rosanne Nulty
	Co-opted Members	Matt Bowmer
		Nick Carroll
		Paul Clarke
		Will Goodchild
		Philippa Watkins
		Nick White

## AGENDA ITEMS

Amy opened the meeting with an acknowledgement of Christina Earls' recent family tragedy and asked JB to circulate any further information that may become available. JB had sent a card from Council expressing condolences and Rosanne will be sending a hamper on Council's behalf.

1. Apologies received for today's meeting  
Lillian Manning, Eric Keighley, Richard Harbord, Chris Blundell, James Kidd.
2. Minutes and matters arising from our digital meeting on 8 December 2020 were agreed.

## Matters for discussion or decision

3. 2020 Development Plan, Outturn Statement and Treasurer's Report

(1) Review of the delivery of the 2020 Plan – the basis of President's Annual Report.

Noted and report will include the digital alternatives adopted for CPD delivery.

(2) The 31 December 2020 Budget v Actual Statement shows income and expenditure and

reserves and the year-end positions for our balances. Nicki advised that the audit was in progress. Council confirmed the 'going concern' request for inclusion in the audit certification.

(3) 2020 Draft Financial Statements sent to CIPFA and our auditor.

Council was asked to review and offer any comment prior to certification of the Financial Statement by Regional President, Regional Secretary and Regional Treasurer after audit. None were offered and, subject to any audit points, the accounts will be signed and presented to the 22 April AGM.

4. 2021 Regional Development Plan and Budget

**1. Development Plan 2021**

JB explained the plan submission timescale, the subvention confirmed and a balance held initially until live events resume. The position will be kept under review.

Council noted the situation at present.

**2. Budget for 2021.**

Further to minute (4.1) Nicki Cooper confirmed that Council usually each January sets a budget to reflect the approved Development Plan for the year including our confirmed subvention - and expects to deliver it without much overall variation for the year. This year the budget as presented at present reflects the ongoing uncertainty around most of our major expenditure and income items.

Council approved its proposed content and agreed that it should be subject to review at each Council Meeting during 2021 to consider the ongoing Covid implications (and to identify and confirm any in-year variations or virements if required).

5. 2021 Regional AGM – digital on 22 April 2021

- . The papers drafted for the 2021 AGM were noted.

A half day digital Spring Conference was agreed for 30 April.

Council Members were invited to offer suggestions for agenda topics and presenters – either at our meeting, or in advance.

6. Proposed Wantage Hall Residential Conference, 9/11 September 2021

Arising from the continuation of the Covid restrictions announced in mid-December, work to develop this proposed event remains paused. A decision by Council on whether to proceed in September 2021 may be possible at our May Council.

7. Developing our Regional Diversity and Inclusion Strategy during 2021.

At our last Council Paul's paper was agreed as a template to develop our strategy and agreed £600 engagement fee for Verna Duncan. Paul updated Council on the potential timetable for this (now proposed as 18 March) with a request for added support from Council Members to help achieve a successful launch.

Council is requested to offer contact Paul to help develop the programme and participate in the webinar.

8. Speed Mentoring Developments during 2021.

Tom England updated Council on proposed initiatives to develop some virtual speed mentoring sessions, as planning for resumption of live sessions is paused at present.

9. Public Finance Live 2021 (CIPFA Conference) 8/9 July 2021

This is planned at the QE11 Conference Centre, Westminster. CIPFA SE will therefore be the regional hosts.

Council noted these dates and agreed to offer any initial thoughts on opportunity for showcasing all regions' achievements and/or potential during the CIPFA Conference – whether it is a digital or a live event. JB will circulate any relevant information in advance of May's Council.

### **Matters for information or note**

10. Updated Events programme at 26 January 2021 and related issues was noted.

11. Institute Business

CIPFA Council/Secretariat – verbal updates from Rosanne Nulty  
See attached note (dated 18 December 2020 ex CIPFA).

### **Reporting on group activity**

12. SE-CSN business

Verbal progress report from Honor Green. Council agreed GDPR authority for Lauren Gough for access to regional student data.

13. Retired members' group activities –

Eric Keighley reported (via JB) that no 2021 group activities are currently planned.

### **Any Other Business**

14. None.

### **Forward Diary**

15. Forward diary for 2021/2 – dates/times agreed as

Regional AGM 2021 – 22 April 2021 (2.00pm – 2.30pm)

Regional Spring Conference 30 April (provisionally 10.00am – 12.30pm)

Regional Council Meeting, 11 May 2021 digital (3.00pm – 4.30pm)

Regional Council meetings – format/venue and times to be confirmed -

23 September 2021, 6 December 2021 and 2 February 2022

*John Barker*

*Regional Secretary CIPFA South East*

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*23 February 2021*