

Agenda

CIPFA SOUTH EAST REGIONAL COUNCIL MEETING

Date 19 July 2022

Time 12 noon – 1.30pm

Venue **Digital** – CSE Regional Zoom platform **via this link from 11.50am –**
<https://us02web.zoom.us/j/87122771743?pwd=aU56RTE4WUxTU3hRU01VUjJraVpYZz09>

Members President

Junior Vice President

Regional Secretary/Vice President

Regional Treasurer

Regional Website Administrator

Corporate Members

Immediate Past President/CIPFA Council Member

Retired Members' representative

Registered Students

CIPFA Council Elected Members in Region

Co-opted Members

Kathryn Long

Nicki Cooper

John Barker

Nicki Cooper

Lillian Manning

Trisha Brigemahone

Cath Edwards

Thomas England

Stephanie Mitchener

Amy Crowson

Eric Keighley

Michael Docherty

Naeem Ahmed

Caroline Al-Beyerty

Chris Roberts

Ian Williams

Lorna Baxter

Chris Blundell

Nick Carroll

Paul Clarke

James Cook

Will Goodchild

Honor Green

James Kidd

Rosanne Nulty

Daniel O'Rourke

Philippa Watkins

Nick White

Joanne Pitt

Invited

AGENDA ITEMS

1. Welcome to Members of our Regional Council attending their first meeting
2. Apologies received for today's meeting.
3. Minutes and matters arising from 25 May meeting

(Paper SEO2223)

Matters for discussion or decision

4. Regional Development Plan progress review **(re Paper SEO2217 for 25 May Council)**
Council is requested to review and identify any changes required to the approved 2022 Development Plan and Budget (see 2 February Council - Paper SEO2204).

5. Regional Treasurer's Report. **(Paper SEO2225)**
 - (1) Budget v Actual statement at 12 July 2022 is attached.
 - (2) Council is requested to approve retrospectively the virement which will be required for PF Live attendance and travel & accommodation costs. The delegated decision to fund 5 delegates was taken in accordance with Financial Regulations and now requires retrospective reporting for approval by Regional Council. The attached statement only shows delegate fees. The proposal is to vire from the Regional Forum budget and the sum required will be confirmed verbally at our meeting.

6. Virtual Regional Forum 11 July 2022. **(Papers SEO2226)**

The agenda is attached. No minutes have been received yet, so Kathryn and John will report verbally. Main issues for Council to note/contribute to are –

 - (1) Regional Representative election for CIPFA Students & Members Board
 - (2) Regional Subventions 2022
 - (3) CIPFA Futures
 - (4) CIPFA Career Hub

The emails relating to these following the Regional Forum are circulated separately.

7. PF Live, ACC, Liverpool 13/14 July – CIPFA Annual Conference 2022
The conference programme is at <https://publicfinancelive.org/>
Five delegate places were funded to represent CIPFA SE Council (Kathryn, John, Nicki, Trisha and Tom). Will also attended (CIPFA funded) and has now completed his year as NSN President. Verbal feedback is requested from each on the programme, exhibition, social invitations and networking opportunities during the conference

8. Regional Events Plan 2022 (V15). **(Paper SEO 2227)**

Live and virtual events are scheduled for autumn 2022. The updated Events Plan for autumn 2022 plus some initial projections for 2023 is attached. Planning for the day conferences, hub group meetings and our Annual Dinner in November is well under way.

Some developing issues to note are -

 - (1) Speed Mentoring Evening – 14 October
Grant Thornton, Finsbury Square is the hosting venue and Tom will update us on the launch publicity, engagement aspirations and the developing programme for the evening.
 - (2) Annual Regional Dinner – 11 November, London Marriott Hotel. The draft contract is now received with rates similar to 2021 (after inflation increases on some items).
The contact is to be returned by 29 July.

- (3) Newly Qualified Members' presentation ceremony - 11 November.
CIPFA has now supplied the NQM info requested (to May 2022) to enable ceremony planning to start. An update list for early September is booked. Mike Driver has agreed to again present the certificates prior to our Annual Regional Dinner.
- (4) Zurich Municipal continue to sponsor our regional Zoom platform and Council is requested to suggest topics and/or presenters for inclusion in future virtual CPD sessions.
- (5) A regional newsletter is booked for next week and will publicise all of these autumn and winter events.

9. Succession Planning – progress report. **(Paper SEO2228)**
Regional Council has established a working group to develop some role descriptions for succession planning. The latest draft for the Regional Secretary is attached and comments are invited from all Council members on its content.

Matters for information or note

10. Institute Business
CIPFA Council/Secretariat – updates from Joanne Pitt and CIPFA Council members.
No CIPFA debrief summary has been received.

Reporting on group activity

11. Regional Student network – verbal update by Michael Docherty
12. Retired members' group activities –
Eric Keighley reports that a visit to Clerkenwell Priory is arranged for 20 October. An updated retired members list is now received from CIPFA.

Any Other Business

14. Please notify the President before the start of the meeting if possible.

Forward Diary

15. Forward diary for 2022/23 Councils -
20 September, 7 December 2022, 1 February 2023 (venues/formats tba)

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16 July 2022