

Draft Minutes

CIPFA SOUTH EAST REGIONAL COUNCIL MEETING

Date 19 July 2022
Time 12 noon – 1.30pm
Venue **Digital** – CSE Regional Zoom platform

| | | |
|----------------|-----------------------------------------------|---------------------|
| Present | President | Kathryn Long |
| | Junior Vice President | Nicki Cooper |
| | Regional Secretary/Vice President | John Barker |
| | Regional Treasurer | Nicki Cooper |
| | Corporate Members | Trisha Brigemahone |
| | | Cath Edwards |
| | | Thomas England |
| | | Stephanie Mitchener |
| | Immediate Past President/CIPFA Council Member | Amy Crowson |
| | Registered Students | Michael Docherty |
| | CIPFA Council Elected Members in Region | Chris Roberts |
| | Co-opted Members | Will Goodchild |
| | | Nick White |

AGENDA ITEMS

Action by

1. No members were attending their first meeting.
2. Apologies were received for today's meeting from Lillian Manning, Eric Keighley, Lorna Baxter, Chris Blundell, Paul Clarke, James Cook, Honor Green, James Kidd, Rosanne Nulty, Daniel O'Rourke, Philippa Watkins and Joanne Pitt
3. The minutes of 25 May meeting were agreed, with no matters arising.

Matters for discussion or decision

4. Regional Development Plan progress review (re Paper SEO2217 for 25 May Council)
Council noted the RDP and, except for item 5 below, did not identify any changes required to the approved 2022 Development Plan and Budget (see 2 February Council - Paper SEO2204).
All to note

5. Regional Treasurer's Report.
 - (1) Budget v Actual statement at 12 July 2022 was noted.
 - (2) Council agreed to approve retrospectively the virement which was required for PF Live attendance and travel & accommodation costs. The delegated decision to fund 5 delegates was taken in accordance with Financial Regulations and required retrospective reporting for approval by Regional Council. The attached statement only

shows delegate fees. The proposal was to vire from the Regional Forum budget and the sum required was reported verbally as £1500 at our meeting. **NC**

6. Virtual Regional Forum 11 July 2022

The agenda is attached. No minutes were available, so Kathryn and John reported verbally. Main issues for Council to note/contribute to were –

- (1) Regional Representative election for CIPFA Students & Members Board
- (2) Regional Subventions 2022
- (3) CIPFA Futures
- (4) CIPFA Career Hub

The minutes and additional information received relating to the Forum will be circulated as appropriate. **KL/JB**

7. PF Live, ACC, Liverpool 13/14 July – CIPFA Annual Conference 2022

Verbal feedback was given by attendees and each delegate will receive a survey form seeking feedback from the event. Kathryn also happy to co-ordinate any responses.

All PF Live attendees

8. Regional Events Plan 2022 (V15).

Live and virtual events are scheduled for autumn 2022. JB presented the updated Events Plan for autumn 2022. Planning for the day conferences, hub group meetings and our Annual Dinner in November is well under way. **All to note**

9. Succession Planning – progress report.

Regional Council has established a working group to develop some role descriptions for succession planning. The latest draft for the Regional Secretary was noted. Work will continue by the group for other roles. **All to note**

Matters for information or note

10. Institute Business

CIPFA Council/Secretariat - No CIPFA debrief summary has been received.

Reporting on group activity

11. Regional Student network – verbal update by Michael Docherty – planned activity includes welcoming new students and a Student Quiz during the autumn. **MD**

12. Retired members' group activities –

Eric Keighley reported (via JB) that a visit to Clerkenwell Priory is arranged for 20 October. An updated retired members list is now received from CIPFA.

Any Other Business

13 Was not used

14 None

Forward Diary

15. Forward diary for 2022/23 Councils -

20 September – agreed as live (host venue CCLA).

7 December 2022, 1 February 2023 (venues/formats tba)

John Barker

Regional Secretary CIPFA South East

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26 July 2022