

CIPFA South East Regional Council Meeting
6th December 2023, 1.30–3.30pm, virtual meeting

Present

President	John Barker
Vice President	Nicki Cooper
Junior Vice President	Tom England
Regional Secretary	Cath Edwards
Corporate Members	James Kidd
Registered Students	Morgan McIntosh
Regional Website Administrator	Lillian Manning
Co-opted Members	Will Goodchild, Nick White, Julia Warren

1. Welcome and introductions

No new council members.

2. Apologies

Apologies were received from James Cook, Paul Clarke, Stephanie Mitchener, Thu Ta, Chris Chaplin-Roberts, Kathryn Long, Joanne Pitt, Lorna Baxter and Chris Blundell.

3. Minutes from the 21st September meeting

Minutes were agreed.

4. 2024 Regional Development Plan and budget vs actual

The Regional Development Plan was submitted to the CIPFA Regions team and we are hoping to hear about the subvention in the next few weeks. It was proposed that we could start capturing CPD data for the 2024 events plan in order to report the number of CPD hours we provide.

5 Succession Planning

Sponsor role

John is meeting with the possible successor in the new year to discuss the role and when they could potentially start.

Regional Treasurer vacancy

Job profile is on the website - [Who's in the South East Region | CIPFA](#). Key activities – making payments, quarterly VAT return, invoicing, financial statements. 1 hour a week but based around key deadlines throughout the year.

Action: Contact John and Nicki if you know anyone who might be keen to share the Treasurer role.

6 Events and comms plan:

Annual dinner

Everyone agreed it was a fantastic night and a big thanks to John for organising and dealing with the last minute change of venue. There was an issue with the sound system and the room was pretty noisy which sometimes made it difficult to hear what was being said. And the seating on some of the larger tables was very close together which made it a bit uncomfortable. John will send out the link to the photos from the night.

Action: Comms Officers to put a few pictures of the dinner onto social media.

Action: Comms Officers to create a set of pictures to be used for a rolling backdrop at our events.

Spring Conference

John will confirm the date and venue once they have been fixed. Will need to think about the comms between now and then.

Action: Comms Officer to send out a 'hold the date' comms for the Spring Conference once John has confirmed the date.

7 Updates

CIPFA update provided via slides (attached).

8 2024/25 Regional Council membership

The membership of the council will be reviewed at the next meeting in February.

Retired members vacancy – agree to send some targeted comms to the South East retired members list from the Regions dashboard to try and fill the vacancy, along with developing a retired members job description.

Action: Contact John and Cath with any names for co-option onto the regional council next year.

Action: Cath to pull together the retired members list and the council executive to develop a job description and comms to send out.

9 Any other business

None.

10 Future meetings

Next meeting will be 1 February, in person at TechnologyOne with post council New Year drinks.

Cath Edwards

**Regional Secretary CIPFA South East
December 2023**