

# Carbon Reduction Plan

**Supplier name: The Chartered Institute of Public Finance and Accountancy (CIPFA)**

Publication date: October 2022

## **Commitment to achieving Net Zero**

CIPFA is committed to achieving Net Zero emissions by 2030

## **Brief Introduction on CIPFA and Sustainability**

Challenged to 'build back better' by a global pandemic, the public sector is now reimagining a more sustainable future, in which the finance profession will have a key role to play. As the world's only professional accountancy body to specialise in public services and as a champion of public financial management and as a standard setter, CIPFA has a unique role to play.

We are committed to promoting transparency and educating members on the sustainability of public services and the public finances, including economic, environmental and social impacts, as an essential component of ensuring future wellbeing and inter-generational equity. Our commitment aims to permeate all our business lines via the provision of extensive thought leadership provided by our policy division, via education and training, membership and PQ as well as via our extensive advisory services.

As an institute we also produce best practise guidance across a number of functional areas within local government including finance, property and PQ. We regularly produce research, thought leadership articles and attend as guest speakers at conferences across the public sector on a variety of topics.

A number of our networks run specialist events connected to the Green Agenda.

### **- The Procurement Network**

The CIPFA Procurement & Commissioning Network supports public contracting authorities with practical support around including social, economic and environmental factors in procurement. It has many years' of experience of developing and facilitating tailored workshops for practitioners on implementing social value and sustainability. It has developed guidance on how organisations and practitioners can navigate legislation and the race to zero-emissions in an environment where 'lowest-price' remains a decisive factor in how tenders are awarded. It has supported over 120 public sector organisations understand whole lifecycle costing and developing specifications and procurement evaluation criteria which support the climate change challenge.

On a daily basis, the CPCN supports public bodies with individual green procurement projects and practices. Recently it supported an authority with a move to introduce electric vehicles and machinery for an on-the-ground maintained tender to contribute to the goal of the authority becoming an emission free council.

- **The Treasury Management network**

Over the last year our Treasury Management network has run eight *dedicated Green investing and financing events* providing expert advice to 724 CFO's, practitioners and members.

Via the network CIPFA aims to have a leading role supporting implementation of Task Force for Climate related disclosures in the Local Government Pension scheme and we have conducted roundtables with leading directors and practitioners to engage the sector in regard to reporting on green issues.

- **PQ&CIPFA Futures**

Sustainability will be integrated into everything we do and we are currently reviewing professional codes to integrate sustainability into the ethos of practitioners. Our new PQ accreditation, CIPFA Futures has more of a focus on sustainability, particularly in the new Level 6 Business Reporting and Governance and Risk Management modules.

- **Property**

In support of Councils and their Property Teams, CIPFA develops and delivers events, conferences and guidance related to the subject of Environmental Sustainability and net zero

## **Baseline Emissions Footprint Carbon Schedule**

Our ambition is to be carbon neutral by 2030. The strategy outlined in this brief will commence implementation at the beginning of calendar year 2023 to conclude in Q4 2023. The Carbon Reduction plan will be kept up to date and CIPFA will report annually going forward.

<b>Baseline of scope 1&amp;2 to be concluded Q2 2023</b>	
<b>Additional Details relating to the Baseline Emissions calculations</b>	
<b>CIPFA has not reported on emissions previously</b>	
<b>Scope 1</b>	TBC Q1 2023
<b>Scope 2</b>	TBC Q1 2023
<b>Scope 3</b>	TBC End 2023
<b>Total Emissions (tCO<sub>2</sub>e)</b>	TBC End 2023

## Emissions Reduction Plan

<b>Year: 2022/2023</b>	
<b>Scope 1</b>	Measuring fuel combustion & company vehicles and fugitive emissions. Data to be assembled via gas bills for HQ. The carbon footprint of company vehicles will be established via salaried car allowance and / or travel expense claims and milage returns
<b>Scope 2</b>	Clarification of emissions via electricity bills for HQ along with service charge breakdown.
<b>Scope 3</b>	<ul style="list-style-type: none"> <li>a) Purchased goods &amp; services – To be reported via Facilities Management</li> <li>b) Business travel – To be reported via HR and Finance</li> <li>c) Employee commuting – Currently not in scope, but will be measured via a rolling employee survey</li> <li>d) Waste disposal – To be reported by Facilities Management</li> <li>e) Use of sold products – Not Applicable</li> <li>f) Transportation and distribution (up and downstream) – Not Applicable</li> <li>g) Investments – Not Applicable</li> <li>h) Leased assets and franchises – Not applicable</li> </ul>

## Existing Certifications and Measures

To support our continued progress to achieve Net Zero, we currently have the following in place:

- Environmental management system certification across the UK/UKAS, certified to ISO 14001 and is audited annually.
- Health and safety management system certification across the UK/UKAS, certified to ISO 45001 and audited annually.
- CIPFA is to be a signatory of the Green Finance Education Charter
- Continued engagement with members on climate change and net zero with the aim of providing support.
- The promotion of relevant resources
- Active participation in the discussions around a Sustainability Reporting framework development for the public sector; a crucial part of any net zero strategy.
- CIPFA has adopted a hybrid way of working, limiting emissions from extensive travel and office building usage.

***In order to reach net zero by 2030 we plan to implement further measures looking to positively impact our own emissions.***

1. Once the baseline has been established, we aim to report annually on our progress on carbon reduction.
2. Continued awareness building amongst our workforce of the impact of their decisions on our journey to net zero.

3. The aim to reduce business travel by air, rail, and road by establishing a *sustainable travel policy*.
4. Proactively work to quantify carbon emissions from commuting and working from home via a rolling employee survey feeding into scope 3.

## **Declaration and Sign Off**

This Carbon Reduction Plan has been reviewed and signed off by CIPFA's senior leadership team

**Signed on behalf of CIPFA: Khalid Hamid**



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Date: 24/10-22