

Spring Employer Forum

Tuesday 26th April 2022

The Chartered Institute of
Public Finance & Accountancy

Today's agenda

Qualifications update (AAT & CIPFA) – David Fields, Employer Engagement Manager

Tuition Plans for Autumn 2022 – Sarah Shreeves, Head of Training Services

E-assessment platform (EAP) update - David Fields

The role of the Work Based Learning Coach – Helen Woods, Apprenticeship Delivery Manager

Public Finance Live 2022 – David Fields

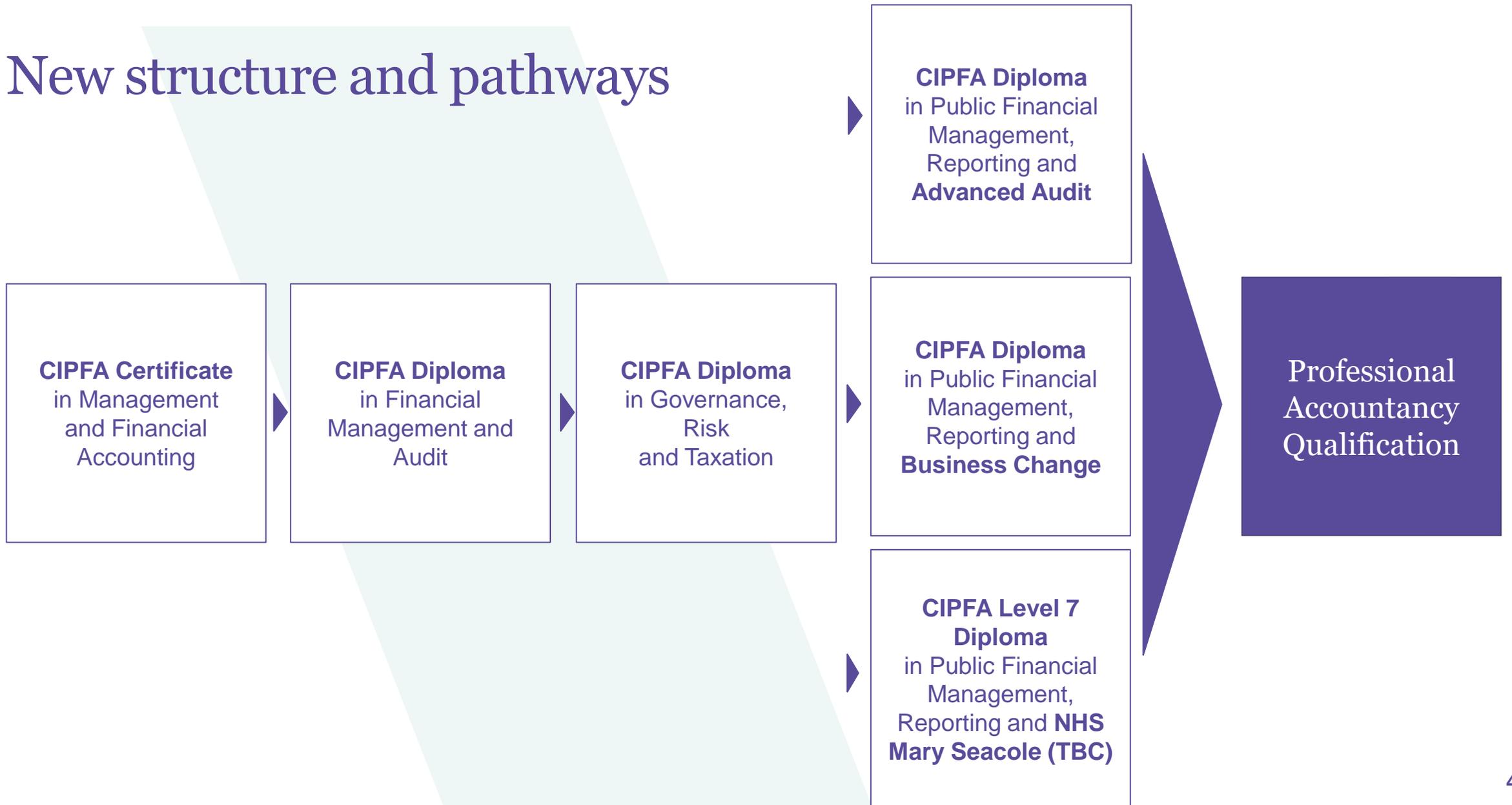
Questions and Answer - All

CIPFA\

Qualifications update

The Chartered Institute of
Public Finance & Accountancy

New structure and pathways



Programme running

PQ	Final term	Final exam	PAQ	Teaching start date	First Exam Date
Management Accounting	Sep-21	Mar-22	Management Accounting	Feb-22	Jun-22
Financial Accounting	Sep-21	Mar-22	Financial Accounting	Feb-22	Jun-22
Audit and Assurance	Feb-22	Sep-22	Audit and Assurance	Sep-22	Dec-22
Financial Management	Feb-23	Sep-23	Business Planning and Financial Management	Feb-23	Jun-23
Company Financial Reporting	Sep-22	Mar-23	Business Reporting	Feb-23	Jun-23
Strategy and Policy Development	Feb-22	Sep-22	Developing Strategy & Data Analysis	Sep-22	Dec-22
Taxation	Sep-23	Mar-24	Tax and Law	Sep-23	Dec-23
Corporate Governance & Law	Sep-23	Mar-24			
			Governance & Risk Management	Sep-23	Dec-23
Strategic Public Finance	Sep-23	Mar-24	Strategic Public Financial Management	Feb-24	Jun-24
Business & Change Management	Feb-23	Sep-23	Implementing Business Change	Sep-23	Dec-23
Public Sector Financial Reporting	Sep-23	Mar-24	Public Sector Financial Reporting	Feb-24	Jun-24
Strategic Case Study	Feb-24	Sep-24	Strategic Case Study	Sep-24	Dec-24
Advanced Public Audit	Feb-23	Sep-23	Advanced Audit	Sep-23	Dec-23

Qualification structure

Level 3 Diploma in Accounting	
Business Awareness Unit assessment	70 GLH Results release: Six weeks Proposed duration: 2 hours 30 minutes
Financial Accounting: Preparing Financial Statements Unit assessment	150 GLH Results release: Provisional results available immediately after the assessment Proposed duration: 2 hours 30 minutes
Management Accounting Techniques Unit assessment	120 GLH Results release: Six weeks Proposed duration: 2 hours 30 minutes
Tax Processes for Businesses Unit assessment	60 GLH Results release: Provisional results available immediately after the assessment Proposed duration: 1 hour 30 minutes

Qualification structure

Level 4 Diploma in Professional Accounting

Mandatory units

Applied Management
Accounting
Unit assessment

120 GLH
Results release: Six weeks
Proposed duration: 3 hours

Drafting and Interpreting
Financial Statements
Unit assessment

90 GLH
Results release: Six weeks
Proposed duration: 2 hours 30 minutes

Internal Accounting
Systems and Controls
Unit assessment

60 GLH
Results release: Six weeks
Proposed duration: 2 hours 30 minutes

Qualification structure

Optional units	
Business Tax Unit assessment	60 GLH Results release: Six weeks Proposed duration: 2 hours
Personal Tax Unit assessment	60 GLH Results release: Six weeks Proposed duration: 2 hours
Audit and Assurance Unit assessment	60 GLH Results release: Six weeks Proposed duration: 2 hours 30 minutes
Cash and Financial Management Unit assessment	60 GLH Results release: Six weeks Proposed duration: 2 hours
Credit and Debt Management Unit assessment	60 GLH Results release: Six weeks Proposed duration: 2 hours

Where to find detailed information

About the updates made and transition details:

www.cipfa.org/futures

About the new qualification:

www.cipfa.org/paq

Apprenticeship	Application deadline	Delivery commences
Accountancy Professional (Level 7)	31 July 2022	September 2022
Professional Accounting Technician (Level 4)	31 August 2022	October 2022
Assistant Accountant (Level 3)	31 August 2022	October 2022
Counter Fraud Investigator (Level 4)	31 August 2022	October 2022

For further information email us at apprenticeships@cipfa.org

Exam dates and bookings reminder

For the June 2022 exams, the booking window expires on 29 April 2022. Please remind your employees to book their exams if they have not yet done so.

For more information: www.cipfa.org/qualifications/students/key-dates

Tuition plans for autumn 2022

Looking back

March 2020 – Lockdown ●

All teaching moved to online web-classes

Autumn Term 2020 – tutorials ●

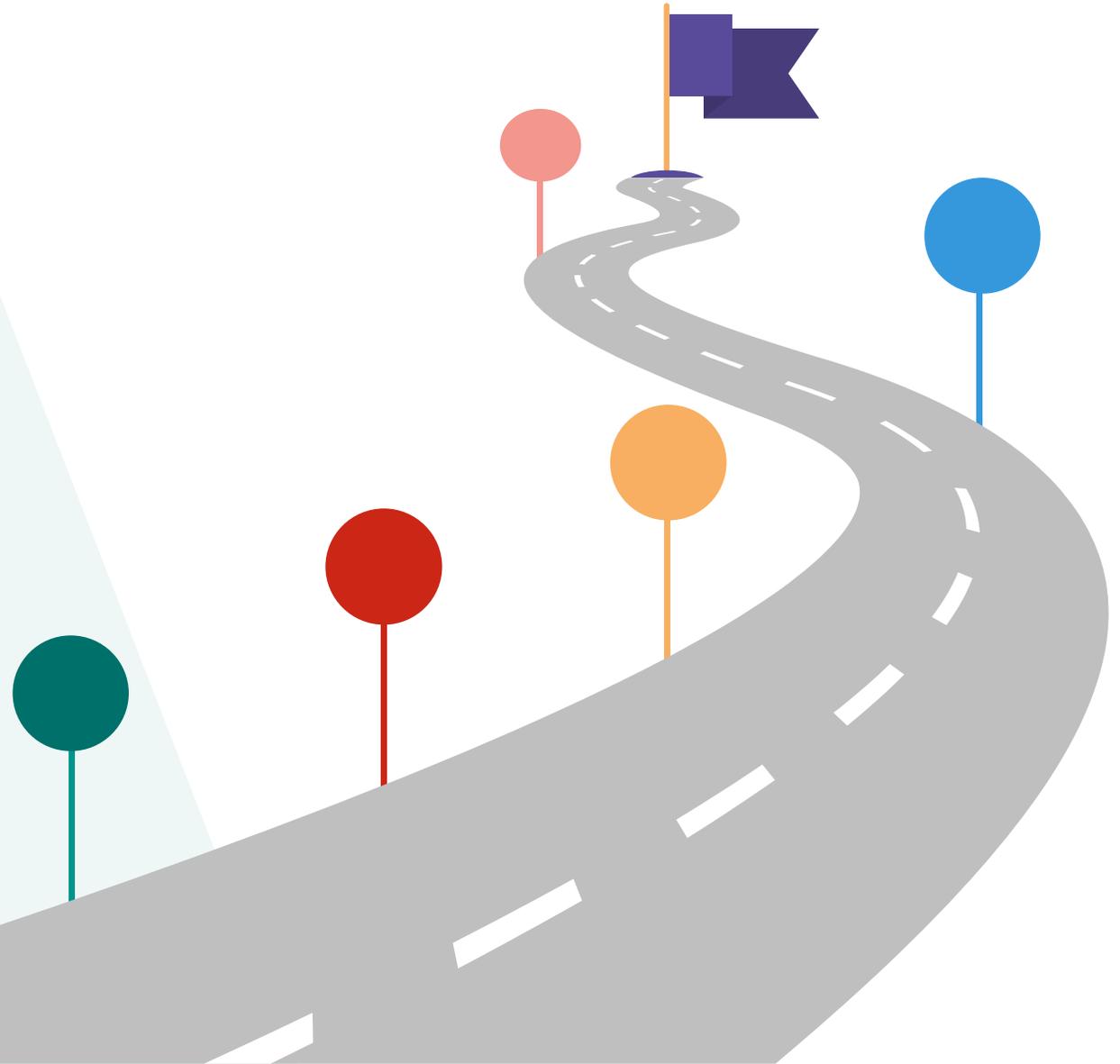
Small group tutorials added to timetable

Autumn 2021 – return of some F2F ●

F2F Intro days and Revision offered for some modules in range of locations

Spring 2022 – wider roll-out of F2F ●

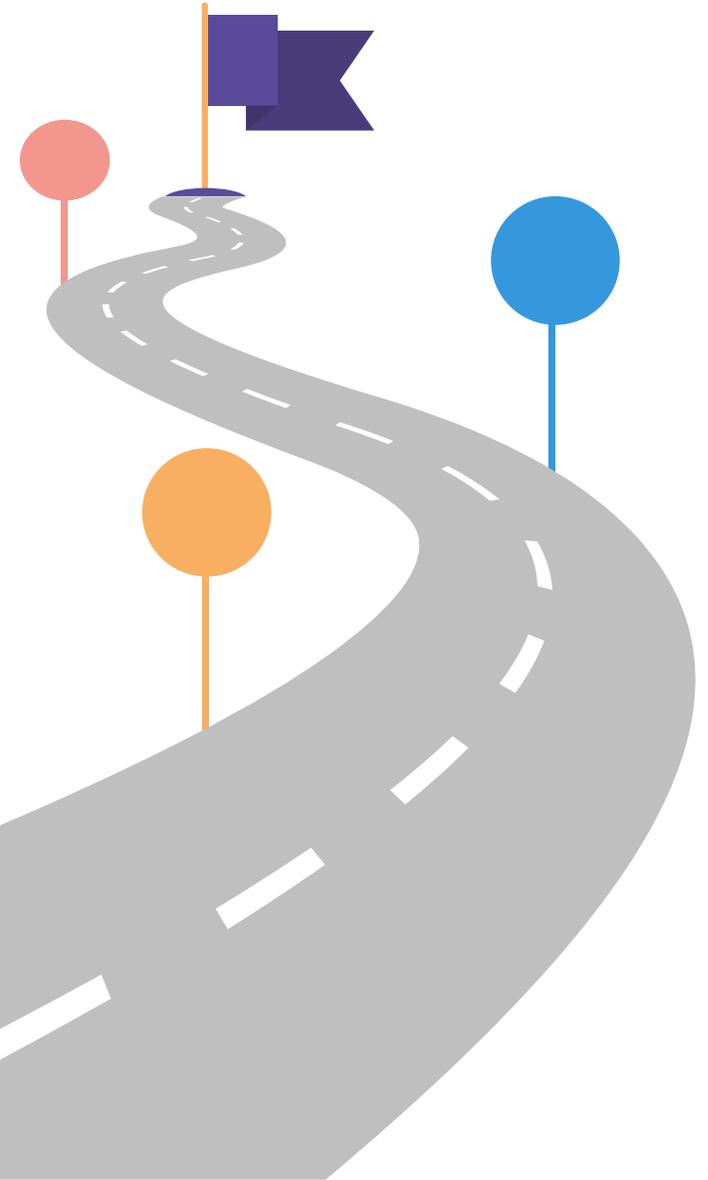
F2F Intro days and Revision offered for ALL modules in range of locations



The current position

Spring 2022

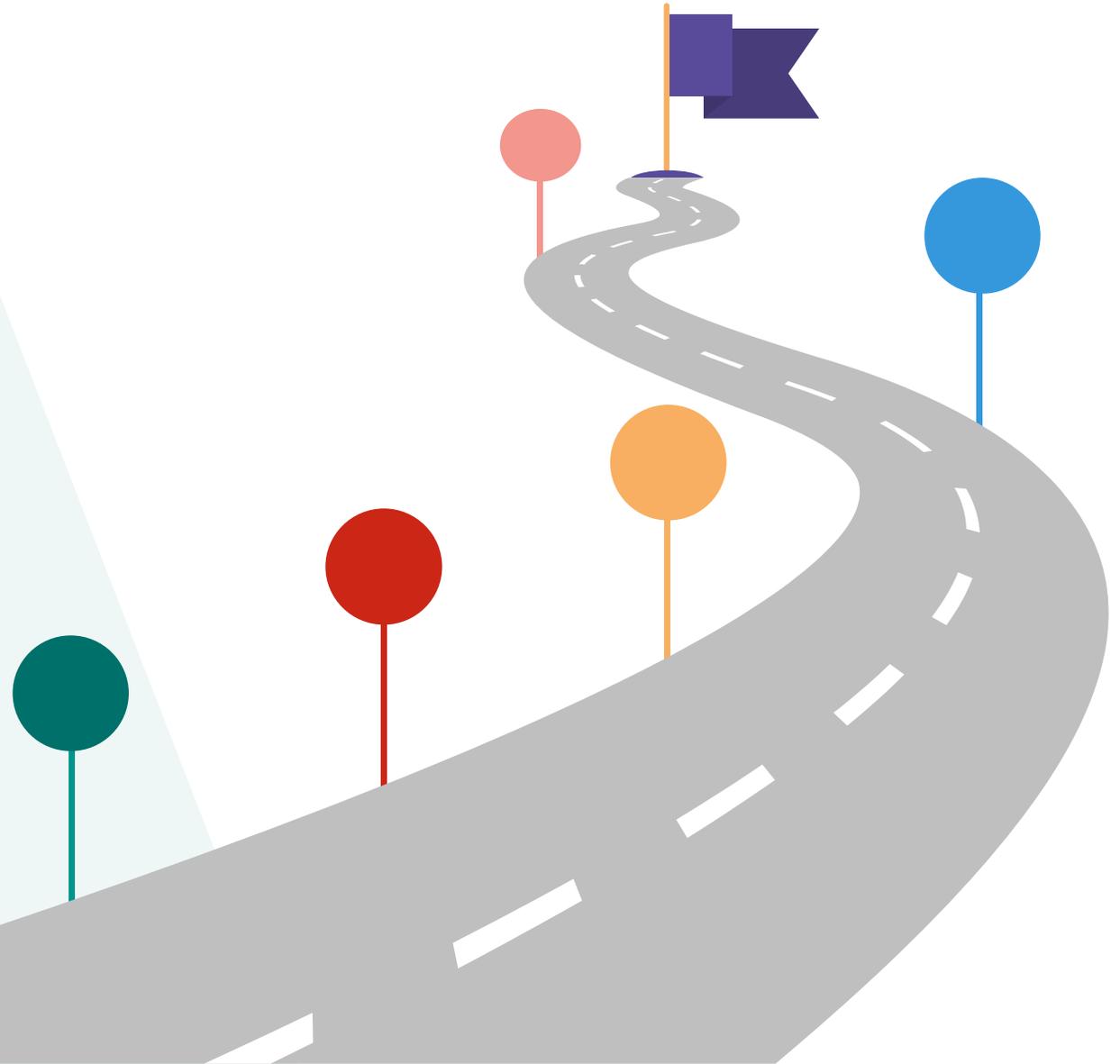
- Mixed take-up of F2F Intro and Revision options
- Some students articulating a preference for web classes
- Disconnect between students' stated desire for F2F and action/bookings



The current position

Spring 2022 ●

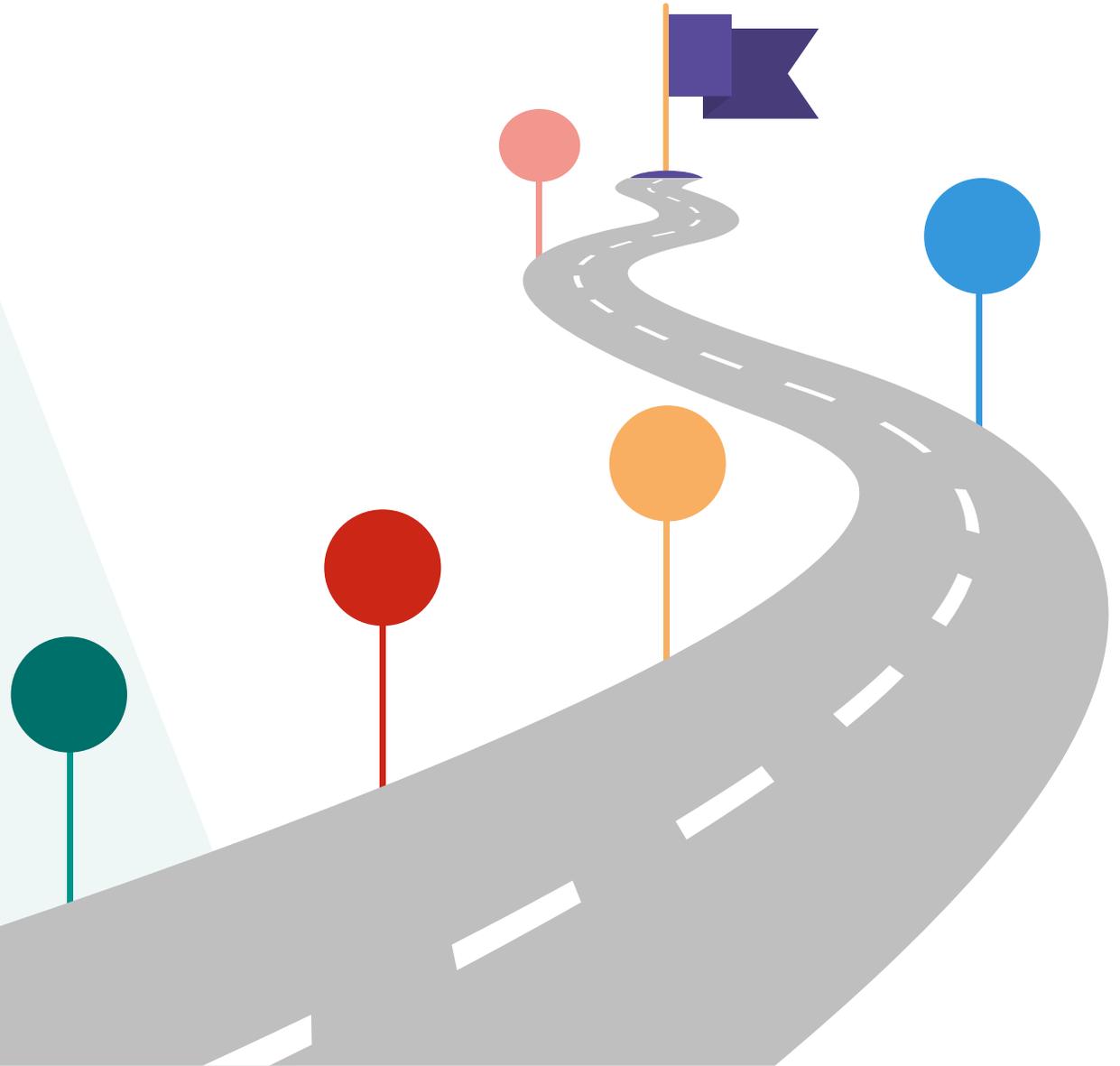
- Ongoing enhancements to the web-class experience
 - Use of Zoom from Jan 22 – enabling breakout rooms
 - Ongoing encouragement of students to engage with webcams/mics and development of small group activities
 - Smaller groups
- Launch of new Virtual Learning Environment (VLE) for MA and FA students



Looking ahead

Autumn 2022 ●

- Limited return to full F2F teaching:
 - One F2F class option per module
 - In London
 - Contingent on minimum numbers
- Continuation of web-classes:
 - With small group tutorial support
 - Option for F2F revision in various locations for every module
- Full roll-out of new VLE to all students



Looking ahead

2023 and beyond... ●

- Assess take-up of F2F in Autumn term
- Dialogue with students and employers re module selection and learning mode preferences
- Aim is to be demand-led and timetable F2F courses where we have sufficient demand



The new VLE

**Generic
programme-level
or apprentice-
specific materials**

[My Home](#) [Course Home](#) [Content](#) [Awards](#)



[Introduction](#)



[Handbook](#)



[E-Learning](#)



[Contacts](#)



[Safeguarding](#)



[Benefits](#)



[Other Policies](#)

Announcements ▾

Welcome to Level 7 CIPFA PAQ!



Hi Wendy

This is the Level 7 CIPFA PAQ programme area.

You will find here information that we hope will be useful to you as a CETC Student. Please ensure that you complete the Ethics e-learning module that is a mandatory part of your qualification.

You are encouraged to subscribe to the free 'CPD Bites' service via the link in the Student Member benefits tab above. Subscribers will receive a weekly 15-minute e-learning module, designed specifically for accountants. You are also invited to join the CIPFA Student Network.

Please have a look at the various materials and learning packages. If you have any questions please contact customerservices@cipfa.org!

Best wishes from the whole team at CETC!

[Show All Announcements](#)

The new VLE

All module materials:
 Slides
 Workbooks
 Quizzes
 Announcements
 Meet your trainer
 Discussion forums
 Access to web classes and all recordings

The screenshot displays the CIPFA VLE interface for the 'Management Accounting Web Group B (Int) J22' course. The top navigation bar includes 'My Home', 'Course Home', 'Content', and 'Discussions' (highlighted with a red circle). Below this, a secondary navigation bar contains 'My Home', 'Course Home', 'Content', 'Discussions', 'Quizzes', 'Grades', 'Webclass', and 'Class Progress'. The main content area features a 'zoom' logo and a table of 'Upcoming Meetings'.

Your current Time Zone and Language are (GMT+01:00) London, English

Topic	ID	Start Time
Management Accounting Web Group B (Int) Jun 22	869 5876 5083	Apr 12, 2022 1:24 PM
Management Accounting Web Group B (Int) Jun 22	869 5876 5083	Apr 11, 2022 1:23 PM
Management Accounting Web Group B (Int) Jun 22	869 5876 5083	Apr 5, 2022 1:19 PM
Management Accounting Web Group B (Int) Jun 22	869 5876 5083	Apr 4, 2022 1:21 PM
Management Accounting Web Group B (Int) Jun 22	869 5876 5083	Mar 29, 2022 1:22 PM
Management Accounting Web Group B (Int) Jun 22	869 5876 5083	Mar 28, 2022 1:23 PM
Management Accounting Web Group B (Int) Jun 22	869 5876 5083	Mar 22, 2022 1:23 PM
Management Accounting Web Group B (Int) Jun 22	869 5876 5083	Mar 21, 2022 1:19 PM
Management Accounting Web Group B (Int) Jun 22	869 5876 5083	Mar 15, 2022 1:15 PM
Management Accounting Web Group B (Int) Jun 22	869 5876 5083	Mar 14, 2022 1:05 PM

E-assessment platform (EAP) update

Current transition and planning subject to UAT

CIPFA PQ/IPFM students

Exam sitting	Practice tests	Specimen & Live exam
June 2022	Calibrand or Moodle	Calibrand
September 2022	Rogo	Rogo
December 2022	Rogo	Rogo

CIPFA PAQ students

Exam sitting	Practice tests	Specimen & Live exam
June 2022	Calibrand or Moodle	Calibrand
September 2022	Rogo	Rogo
December 2022	Rogo	Rogo

Launch planning

- Our current plan remains to launch for September and December 2022 sittings
- Full reviews of the end-to-end student journey ***and*** CIPFA's operational processes have been completed
- We are automating many features and customising the system for the best student experience
- Timeframe is quite ambitious due to development work required Q1/Q2 2022 to support this objective
- Subject to development and testing we may choose to defer launch to March 2023
- Ongoing updates via the Employer Forum and all CIPFA channels

Improved assessment capability with Rogo question types

Objective assessment

- Radio button
- Check box
- Drop down
- Text box
- Hotspot
- Ranking
- Drag and drop
- Matrix
- Radio button table
- Check box table
- Check box matrix

Subjective assessment

- Text area
- File upload
- Spreadsheet
- Essay
- Workspace

System or human marked?

Objective question types are typically system-marked

Subjective question types are human marked

The role of the Work Based Learning Coach

Key components of the coach role

Work with the Apprentice's line manager to:

✓ Make quarterly progress review meetings meaningful

✓ Encourage reflection on learning and prompt additional inputs

✓ Support the apprentice to document their work experience

✓ Agree the mapping of experience to the Skills & Behaviours matrix and EPA Questions

✓ Review 20% off the job training records for completeness and meaningful description

✓ Set actions

Tips from existing line managers

Managers have told us what works best:

-
- ✓ Attend progress review meetings
-
- ✓ Check off actions between reviews
-
- ✓ Link review comments to the internal appraisal process (not just exam passes)
-
- ✓ Prompt 20% off the job suggestions from work setting; acknowledge investment
-
- ✓ Sign off as you go
-

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Public Finance Live 2022

The Chartered Institute of
Public Finance & Accountancy

Invitation to Summer Employer Forum

- **Tuesday 12 July 2022 in Liverpool**, to coincide with Public Finance Live 2022
- Invitation to attend the CIPFA President's Dinner
- Special discounted rate for the conference:
 - £295 +VAT for Wednesday 13 July
 - or £545 +VAT for 13 and 14 July – the usual cost for both days is £700 +VAT

Are you interested in attending? (Poll)

An opportunity for your students

- Looking for 8-10 students to take part in a roundtable table discussion
- Being held as part of this year's student conference on 13 July
- Session to focus on **addressing inequalities and levelling up polices** in student's local areas
- Hosted by Jeff Matsu, CIPFA's Chief Economist
- Participants' travel and accommodation expenses will be covered by CIPFA
- To apply: students to send an email of no more than 500 words to victoria.strachan@cipfa.org explaining where they're based and why they'd like to be considered by **5pm Friday 1 July**.

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Questions

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