

The qualification that makes a difference

The CIPFA Professional
Accountancy Qualification



What is public service finance?

Public services are designed for the benefit of society. In the UK, this includes both local and central government, education and a number of charities, along with the police, the military and the NHS. These services are supported by public money that needs to be managed efficiently and transparently. A career in public service finance enables you to play a central role in changing lives and securing the health and wellbeing of society.

14,000
members

4,000
students

3,400
organisations employ
CIPFA members

Who is CIPFA?

CIPFA is the professional body for people in public service finance – the only accountancy body in the world exclusively dedicated to the sector.

We champion the performance of public services globally and help to develop and promote careers in public sector financial management.

Our internationally recognised qualifications, training and learning solutions are widely considered as standard-setting and industry-defining.

From the moment you start the CIPFA Professional Accountancy Qualification you become a member of CIPFA. Our members lead the way in public financial management and are at the heart of everything we do.

As a CIPFA student, you'll have our full support throughout your studies and your career. Through exclusive events, accredited courses, e-learning and much more, we'll give you the guidance, skills and knowledge that you need to support your continued professional development.

The CIPFA professional accountancy qualification

If you want to become an expert in public service finance, the best place to start is by studying the CIPFA PQ (Professional Accountancy Qualification), the only specialist qualification for the sector.

Thanks to our partnerships with employers across the country we offer **CIPFA Trainee Schemes** meaning you can earn a salary, accelerate your career and get full sponsorship to study the CIPFA PQ at the same time. Search '**CIPFA trainees**' online to find out more information.

Entry requirements

CIPFA does not require you to have a degree in accountancy to study our qualification. Certain **CIPFA Trainee Schemes** stipulate that you must be a graduate (in a range of disciplines), while others have their own alternative entry requirements. To be eligible for any **CIPFA Trainee Scheme**, you need to be able to work in the UK/EU without the need for visa sponsorship.

You can study the CIPFA PQ if you have a minimum of three GCSEs (grades A-C) and two A-levels (grade A-C), or the Scottish or Republic of Ireland equivalents. Subjects must include Mathematics and English at either level.

If you do not meet the academic requirements, you can become a CIPFA student if you are 21 or over and have over three years' relevant work experience and the support of your employer.

We also offer specific entry routes for AAT, IIA and CCAB qualified individuals. Visit www.cipfa.org or call **+44 (0)20 7543 5600** for more information.

My key motivator was to serve the local community and the CIPFA qualification is the gateway to achieving success in the public service finance arena.

Aziz Ali
Service Accountant,
London Borough of Tower Hamlets



Why start with CIPFA and our qualification?

1

Enjoy better value for money

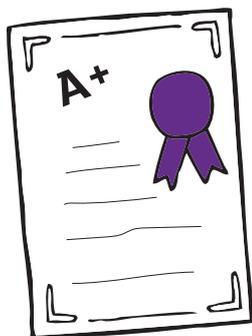
Our qualification will cost you and your employer less to complete than ACCA and CIMA.*



2

Look forward to better results

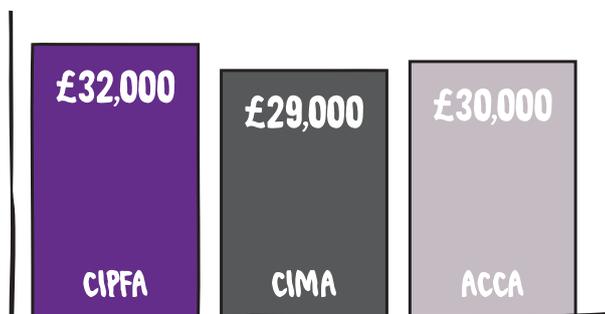
Our students earn higher final level pass rates than ACCA and CIMA.**



3

Earn a competitive salary

AVERAGE OPERATIONAL LEVEL SALARIES AFTER QUALIFICATION*



4

Be qualified in a growing market

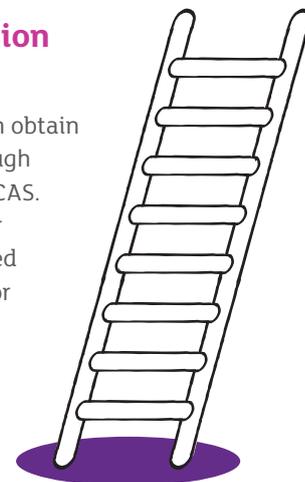
The biggest growth in vacancies in 2015 was amongst public sector employers (2005 to 2015 vacancies have increased by 105%***).



5

Career progression and portability

Once qualified you can obtain dual designation through our partnership with ICAS. This will reinforce your status as a multi-skilled finance professional for both the public and corporate sector.



6

Benefit from a wealth of resources

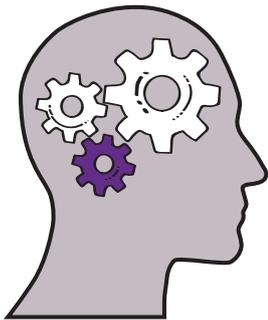
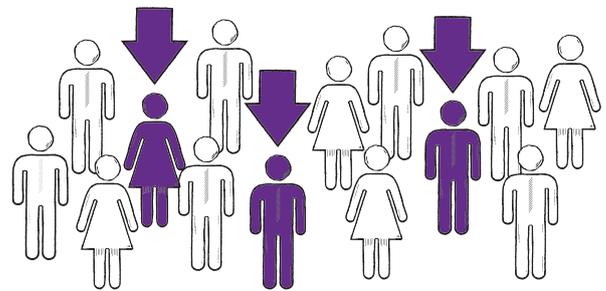
Once you become a CIPFA member you will gain access to our breadth of continuing professional development tools and knowledge. See page 8 for more member benefits, including exclusive access to professional networks.



9

Get increased recognition

As a qualified CIPFA member you are entitled to use the designation CPFA – Chartered Public Finance Accountant. This is globally recognised and will help you to stand out throughout your career.



7

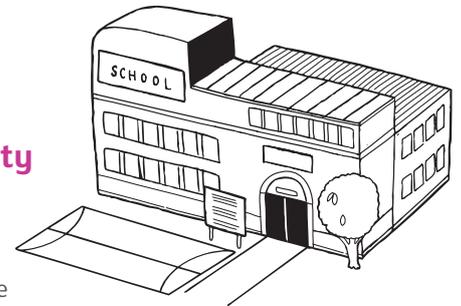
Learn from a wealth of experience

All our specialist teaching staff have real experience from the public and corporate sector.

10

Shape society from the inside out

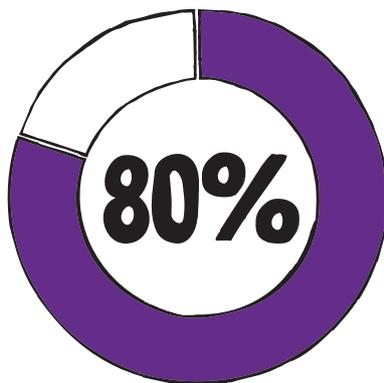
Play a central role in ensuring that public money is efficiently raised and spent; supporting critical services, transforming communities and changing lives.



8

Job satisfaction

80% of our members choose to stay in public services after qualifying.



* Source: Working in Accountancy 2014

** Source: FRC, Professional Oversight Board Key Facts and Trends 2013

*** Source: The Graduate Market 2014

Study options and syllabus

We've designed our qualification to be completed using the study methods that best suit you. You can choose to combine:

- Classroom-based learning
- Online learning
- Distance learning

Online examinations

All our examinations are undertaken online.

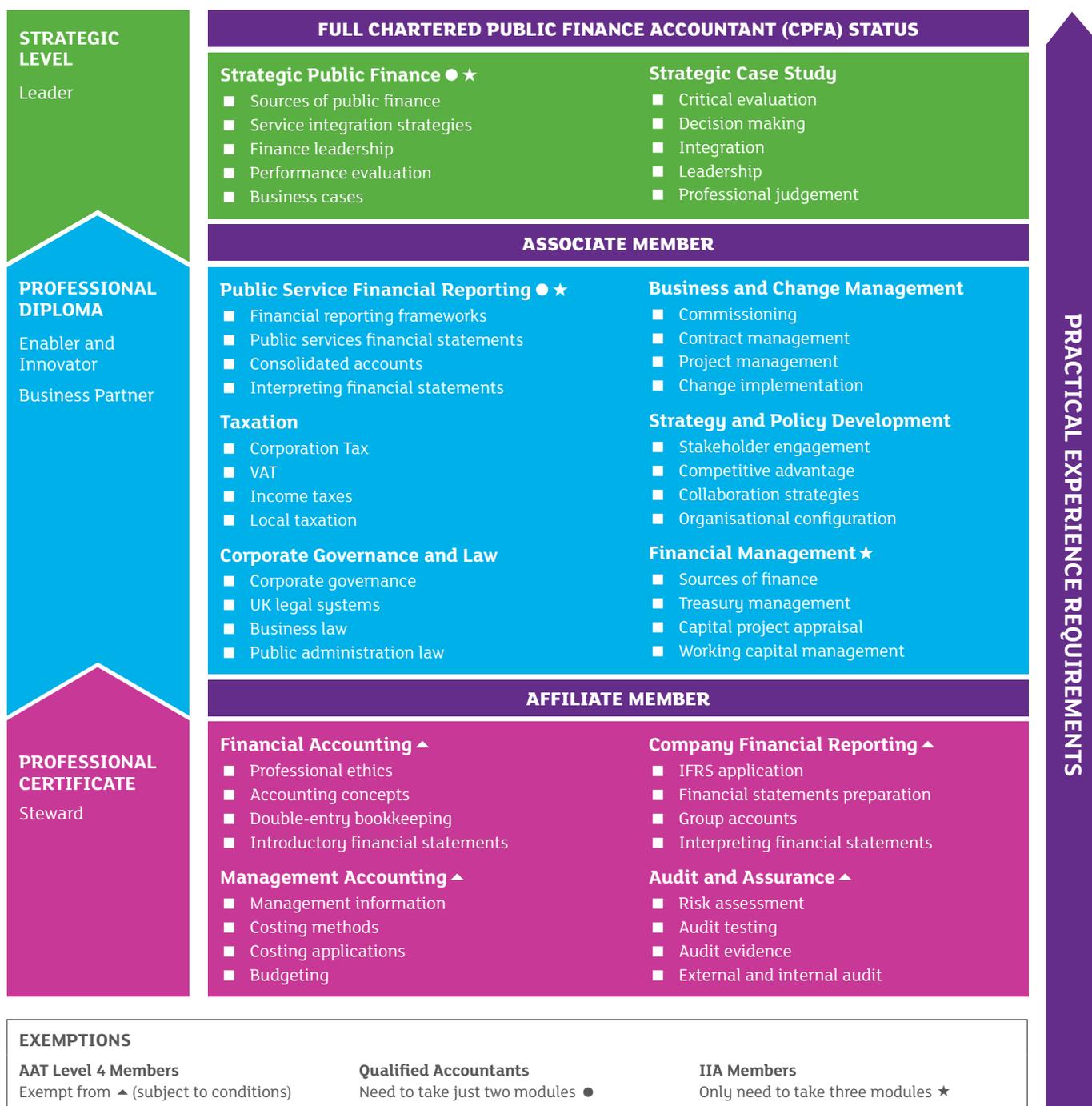
This removes the need to travel to an examination centre and gives you the flexibility to sit exams at home or work, anywhere in the world.

CIPFA stands out from the other accountancy bodies as it encompasses that little something extra. The new syllabus is completely up to date and relevant with what is going on inside and outside the public sector.

Shaer Halewood
Assistant Director of Finance,
Oldham Council

Precious Akinmoju
Senior Finance
Policy Officer,
Ministry of
Justice UK





PRACTICAL EXPERIENCE REQUIREMENTS

The CPFA to CA Top Up

Once qualified you have the opportunity to top-up your qualification through the ICAS Pathways route, adding Chartered Accountant (CA) to your professional recognition and becoming a joint member of CIPFA and ICAS.

Member benefits

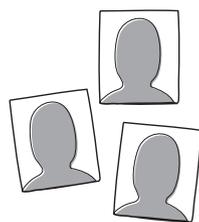
Once qualified your career journey doesn't stop, we provide Continuing Professional Development (CPD) to support you in becoming a finance leader.

Chartered Public Finance Accountant 'CPFA'

Add the widely respected designatory letters after your name.

The CPFA to CA Top Up

Extend your professional reach – obtain dual designation through the ICAS Pathways route.

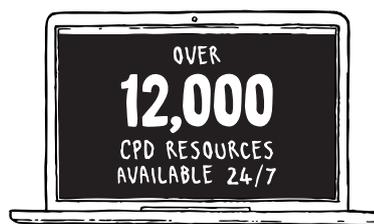
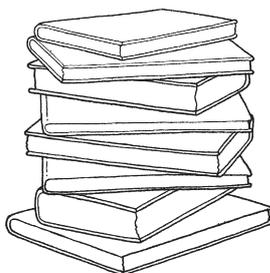


Network with top finance professionals

Join the leading network of global public finance practitioners and connect to share information and experience.

Expert publications

Access the latest knowledge, opinion and technical news.



ManagementDirect

Free access to over 12,000 online resources including videos, checklists, e-journals and e-books.

Exclusive discounts

We've negotiated discounts for professional, social and lifestyle items.



Events and training

Members receive one free open training course and can access regular regional CPD events.



CIPFA is a fantastic source of support and guidance. Members have access to online learning resources such as newsletters, publications and journals, as well as access to a large national network of fellow professionals. As a result I feel I have my finger firmly on the pulse of public service finance.

Ranjit Solomon, Senior Finance Manager, Public Health England

What our past students say...



Neil Sartorio
Director – Lead for England
Local Public Services, EY

The CIPFA Professional Qualification was vital in giving me a detailed understanding of how public services work. It helped me to recognise the challenges facing the sector and learn to translate these into solutions that protect and enhance the outcomes.



Rachel Redman
Associate (in Public Sector Assurance), Grant Thornton UK LLP

Working in public sector finance is challenging, varied and exciting, and CIPFA has given me a fantastic grounding. Having the CIPFA qualification has given me vital skills to go further in my career than if I'd chosen an alternative qualification.



Ruth Hodson
Strategic Business Partner,
Metropolitan Police Service

The CIPFA qualification has opened doors to interviews and opportunities that I wouldn't have had otherwise. Working in the public sector was the first time I had a role that directly affected peoples' lives and I was hooked.



Mubarak Kolawole
Trainee Accountant,
London Borough of Lambeth

As well as core finance and accountancy skills, I also saw improvements in my analytical skills, my understanding of ethics, and how they apply to public services, and my knowledge of fundamental management techniques.

Why CIPFA is the preferred choice for employers

CIPFA is a long-established and well-respected body. We are the preferred choice for organisations looking for a highly-skilled and highly motivated workforce that can shape the future of public service provision.

Our professional accountancy qualification is the only one of its kind and equips you with the wide range of **technical, behavioural and commercial skills** expected of a modern public finance professional.

Other employer benefits:

- Our qualification reflects the **latest standards, policies and challenges** in modern public services.
- You'll be armed with a broad set of transferable business skills, including business strategy, financial and management accounting, **audit, tax, leadership and ethics**.
- Through the ICAS Pathways route, you can learn to leverage private sector expertise. This will ensure you are on top of an increasingly commercial agenda in public service provision.
- **Flexible study options**, such as our online exams and webinars, mean that you spend less time away from the office.
- A dedicated **employer relations** team offering extensive support.
- Exclusive access to public sector-specific **technical resources**.

CIPFA creates experts who manage multimillion pound budgets effectively and innovatively. Redefining the notion that accountants are just boring bean counters, they develop dynamic leaders that make a real difference for our residents and businesses.

Paul Clarke
Strategic Finance Manager,
Westminster City Council



Lulu Yang
Budget &
Financial Planning,
London Borough
of Lambeth

Next steps

Search ‘CIPFA PQ’ for more information about the **CIPFA Professional Accountancy Qualification** – including flexible study options, case studies and the answers to frequently asked questions.

Search ‘CIPFA trainees’ to view the latest training opportunities and sign up for email alerts.

Contact one of our student advisers to discuss your circumstances and requirements:

T: + 44 (0)20 7543 5600

E: students@cipfa.org

www.cipfa.org/qualifications/professional-qualification

www.cipfa.org/join/trainee-vacancies



CIPFA



@CIPFAfutures

Public services affect how we all live, they influence our life chances and our wellbeing from the day we are born. I wanted to play a part in making those services as good as they can be. There’s huge responsibility that comes with managing public money but also a massive opportunity to make a difference.

Lisa Commane, Assistant Director ICT Transformation and Customer Services, Coventry City Council



Registered office:

77 Mansell Street, London E1 8AN

T: +44 (0)20 7543 5600 F: +44 (0)20 7543 5700

www.cipfa.org

The Chartered Institute of Public Finance and Accountancy.
Registered with the Charity Commissioners of England and Wales No 231060

