

Minutes

CIPFA SOUTH EAST REGIONAL COUNCIL MEETING

Date 4 December 2019
Time 3.00pm to 5.00pm (tea/coffee available from 2.45pm)
Venue CIPFA, 77 Mansell Street, London EC1 8AN

Present	President	Amy Crowson (T)
	Junior Vice President	Kathryn Long
	Regional Secretary/Vice President	John Barker
	Regional Treasurer	Nicki Cooper
	Corporate Members	Phil Butlin
		Thomas England
		Mark Williams
	Immediate Past President/CIPFA Council Member	Rosanne Nulty (T)
	Retired Members' representative	Eric Keighley
	Registered Students	William Goodchild
		Trisha Brigemohane
	Co-opted Members	Matt Bowmer
		Nick Carroll
		Jade Coombes

AGENDA ITEMS

Action by

1. No new members attended our Regional Council today.
2. Apologies received for today's meeting from Lillian Manning, Stephanie Mitchener, Richard Harbord, Suresh Patel, Lorna Baxter, Chris Blundell, James Cook, Philippa Watkins, Nick White and Joanne Pitt.
3. Minutes from meeting on 18 September 2019 were agreed with no matters arising.

Matters for discussion or decision

4. 2019 Development Plan, Budget Statement and Treasurer's Report
 - (1) Progress on the delivery of the 2019 Plan was noted.
 - (2) The December 2019 Budget v Actual Statement recording income, expenditure and Reserves, plus a provisional year end forecast was reviewed and agreed. NC will use as basis for updating for her year-end preparations.
 - (3) NC outlined her year-end timetable for preparation and submission of the 2019 Financial Statements to CIPFA (required by 24 January 2020) and for audit. She will liaise with Alina G-C to finalise the London Division bank account transfer. **NC**
5. 2020 Development Plan and Budget
Council noted that this version was submitted to CIPFA to support our 2020 subvention bid

of £18k for 2020 which had now been approved. Council was invited to suggest any modifications to this version by 15 January 2020. It is proposed that a formal approval of the 2020 Development Plan, with an accompanying budget, should be given at our January Council meeting. **All to note**

6. 2019 Regional Forum - feedback and Regional Innovation Award Paper

- (1) The business summary from Stephanie Donaldson outlines a series of actions that regions are asked to consider and develop as appropriate during 2020. Dates for future Forum meetings and teleconferences are shown to share progress updates.
- (2) CIPFA SE was awarded the Regional Innovation Award for our Speed Mentoring events and Sarah Howard presented Amy with the certificate at our Regional Dinner on 15 November. TE will prepare a *Spreadsheet* article. **TE**

7. Developing Speed Mentoring Events in 2020

TE outlined some initial proposals for developing Speed Mentoring during 2020 and requested that offers from Council members wishing to become involved be made to himself, SM or WG. Council agreed that the format had proved successful and would support further events in 2020 in London or at regional hub locations. Grant Thornton had indicated provisional support for a future host venue. TE will explore setting up a LinkedIn mentoring group. **TE/WG/SM/JB**

8. Public Finance Live 2020 (CIPFA Conference) 8/9 July 2020

This will be held at the QE11 Conference Centre, Westminster. CIPFA SE will therefore be the regional hosts. Drew Cullen will attend our next Regional Council to outline conference developments and share ideas about CSE engagement in support of the core programme. Council noted these dates and the request from JB to offer any initial thoughts on opportunity for showcasing all regions' achievements and/or potential during the CIPFA Conference. **All to note**

9. The CIPFA 20/20 Project – Niall Hamilton had continued liaison with JB after his presentation to our September Council and will consider opportunities for member and employer engagement at our Winter/Spring 2020 events, plus a potential update on the consultation stages at our Spring Conference/AGM on 20 April 2020. **All to note**

Matters for information or note

10. Updated Events programme at 28 November 2019 and related issues

Council noted. JB will be contacting existing and potential sponsors from early January for the 2020 Events programme (see draft in Development Plan). **JB**

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11. Institute Business

1. CIPFA Council – RN reported that topics included ongoing governance structure changes, CIPFA's 20/22 Plan, diversity and inclusion audit feedback, and the autumn CPD relaunch and need for IFAC compliance. She will follow up the apparent demise of

the formal Council debrief summary which had been a useful communication to regions of Council business..

RN

2. CIPFA Secretariat update – not available.

Reporting on group activity

12. SE-CSN business

A progress report from Will Goodchild will be circulated.

WG

13. Retired members' group activities –

Eric Keighley reported that 17 members attended the PO Museum at Mount Pleasant visit on 18 October.

The 2020 Spring visit is planned to be a visit to the Charterhouse Monastery in Clerkenwell.

Any Other Business

14. Please notify the President before the start of the meeting if possible.

JB passed on the festive greetings message received from Geraldine Treadaway.

Forward Diary

All to note

15. Forward diary for 2020 – next Council meeting date was agreed as -

Regional Council - 29 January 2020 (PA Consulting Group hosting). A CPD Evening is planned to follow.

AGM/Spring Conference – 20 April 2020 (at Grant Thornton, Finsbury Square Office)

Meeting dates for 2020/21 will be considered at and confirmed at our 29 January Council.

John Barker

Regional Secretary CIPFA South East

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7 January 2020