

# Agenda

## CIPFA SOUTH EAST REGIONAL COUNCIL MEETING

**Date** 25 May 2022

**Time** 2.30pm – 5.00pm

**Venue** **Digital** – CSE Regional Zoom platform **via this link from 2.20pm –**

<https://us02web.zoom.us/j/85686804970?pwd=MURrQmpKQS9oMVVqNXRaQnRHNUJFdz09>

<b>Members</b>	President	Kathryn Long
	Junior Vice President	Nicki Cooper
	Regional Secretary/Vice President	John Barker
	Regional Treasurer	Nicki Cooper
	Regional Website Administrator	Lillian Manning
	Corporate Members	Trisha Brigemahone
		Cath Edwards
		Thomas England
	Immediate Past President/CIPFA Council Member	Stephanie Mitchener
	Retired Members' representative	Amy Crowson
	Registered Students	Eric Keighley
	CIPFA Council Elected Members in Region	Michael Docherty
		Naeem Ahmed
		Caroline Al-Beyerty
		Chris Roberts
		Ian Williams
	Co-opted Members	Lorna Baxter
		Chris Blundell
		Nick Carroll
		Paul Clarke
		James Cook
		Will Goodchild
		James Kidd
		Rosanne Nulty
		Philippa Watkins
		Nick White
		Joanne Pitt

### Invited

## AGENDA ITEMS

1. Welcome to Members of our Regional Council attending their first meeting and to David Thomas, attending to observe re CIPFA's EDI project.
2. Apologies received for today's meeting.
3. Minutes and matters arising from 2 February/24 March meetings (**Paper SEO2215**)

## **Matters for discussion or decision**

4. Regional Development Plan - progress review. **(referenced as Paper SEO2217)**  
Council is requested to review and identify any changes required to the approved 2022 Development Plan and Budget (see 2 February Council - Paper SEO2204).
  
5. Regional Treasurer's Report. **(Papers SEO2218)**  
The certified versions of CSE Financial Statements for 2021 were presented to the 2022 AGM on 26 April and received formal approval.
  - (1) The audit certificate is attached.
  - (2) The updated Financial Regulations are attached for Council approval.
  - (3) There is no Budget v Actual statement presented to this meeting as Nicki advises there have been no significant transactions since the 2022 budget was approved in February - see Paper SEO2204 (1) attached.
  
6. Virtual Regional Forum 5 May 2022. **(Papers SEO2219)**  
The agenda is attached. No minutes have been received yet, so Kathryn will report verbally. Students are invited to be nominated for the Round Table Session on 'Levelling Up' on 13 July at PF Live. All expenses will be met by CIPFA for the successful nominees.
  
7. PF Live, ACC, Liverpool 13/14 July – CIPFA Annual Conference. **(Paper SEO2220)**  
The conference programme is at <https://publicfinancelive.org/>  
It will be useful to know which CIPFA Council Members are attending and also which Regional Council members are attending as employer paid delegates or exhibitors – it is likely that our Regional Council will be well represented through those delegates at this year's PF Live.  
The attached paper sets out more detail regarding regional council representatives and an approval request to register Kathryn Long and John Barker as our Regional Council representatives.  
Council is requested to approve and/or note the proposed PF Live attendances in their respective roles.
  
8. Newly Qualified Members' presentation ceremony (July, September or November 2022)  
A ceremony had been arranged for 25 May, to follow on from the live Regional Council meeting that afternoon. However, CIPFA's failure to supply the NQM details in time to issue invitations resulted in the postponing of that date. Mike Driver has now agreed to present certificates at a later date – potentially in mid-July or mid-September. Ideally, we would choose a date to enable a follow on from an afternoon Regional Council – either on 18 or 19 July, or 20 September. Otherwise, certificate presentations prior to our Annual Regional Dinner on 11 November is a further ahead option.  
Council is requested to confirm an agreed date for re-arranging the ceremony.
  
9. Regional Events Plan 2022 (V11). **(Paper SEO 2221)**  
Live events are now being planned throughout 2022. Planning for the day conferences, hub group meetings and our Annual Dinner in November is well under way. Our digital

CPD sessions will continue to supplement the live events and Zurich Municipal continue to sponsor our regional Zoom facility.

10. Succession Planning – progress report and proposals for review. **(Paper SEO2222)**  
Regional Council reviewed an initial report on 24 March. Issues identified during that review have now been incorporated into this updated version presented for further discussion and development of any agreed implementation plans.

### **Matters for information or note**

11. Institute Business

CIPFA Council/Secretariat – updates from Joanne Pitt and CIPFA Council members.  
No CIPFA debrief summary has been received.

### **Reporting on group activity**

12. Regional Student network – update by Michael Docherty

13. Retired members' group activities –

Eric Keighley reports that no group activities are planned yet.

### **Any Other Business**

14. Please notify the President before the start of the meeting if possible.

### **Forward Diary**

15. Forward diary for 2022/23 Councils -

18 or 19 July, 20 September, 7 December 2022, 1 February 2023 (venues/formats tba)

*John Barker*

*Regional Secretary CIPFA South East*

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*20 May 2022*