

Agenda - (updated on 15 September)

CIPFA SOUTH EAST REGIONAL COUNCIL MEETING

Date 20 September 2022

Time 3.00pm – 5.00pm

Venue Virtual - join from 2.50pm (Teams link on Kathryn's email 14/9/22 at 12.48pm)

Members President

Junior Vice President

Regional Secretary/Vice President

Regional Treasurer

Regional Website Administrator

Corporate Members

Immediate Past President/CIPFA Council Member

Retired Members' representative

Registered Students

CIPFA Council Elected Members in Region

Co-opted Members

Kathryn Long

Nicki Cooper

John Barker

Nicki Cooper

Lillian Manning

Trisha Brigemahone

Cath Edwards

Thomas England

Stephanie Mitchener

Amy Crowson

Eric Keighley

Michael Docherty

Naeem Ahmed

Caroline Al-Beyerty

Chris Roberts

Ian Williams

Lorna Baxter

Chris Blundell

Nick Carroll

Paul Clarke

James Cook

Will Goodchild

Honor Green

Lauren Gough

James Kidd

Rosanne Nulty

Daniel O'Rourke

Philippa Watkins

Nick White

Joanne Pitt

Navaid Hasan

Invited

AGENDA ITEMS

1. Welcome to Members of our Regional Council attending their first meeting and to Navaid Hasan (attending to observe).
2. Apologies received for today's meeting.
3. Minutes and matters arising from 19 July virtual meeting. **(Paper SEO2229)**

Matters for discussion or decision

4. Regional Development Plan 2022 delivery (**see Paper SEO2204 of 2 February Council**)
Council is requested to review or identify any changes required to the approved 2022 Development Plan and Budget, not already addressed by Council.

5. Regional Treasurer's Report. **(Paper SEO2231)**
The Budget v Actual statement at 12 September 2022 is attached.
Council is requested to review and note.

6. Virtual Regional Forum 15 September 2022. **(Papers SEO2232)**
The agenda is attached, with some material received in advance of the Forum. No minutes are available yet for this meeting but there will be a verbal summary of issues for Council to note/contribute to. Any presentation material should be circulated to all regions soon after the Forum.
Honor has sent a self-nomination for the SMB representative opportunity (item 3 in 10 July minutes)

7. Succession Planning Working Group (SPWG) progress report. **(Papers SEO2233)**
The group has met virtually at several fortnightly intervals since the 19 July Council. The group is developing role descriptions for Council review and approval.
The first one completed is Regional Secretary and a near final for a Communications Officer is developing (see draft attached). Others will follow during the autumn. The intention is to enable a final review and approval of all Council role descriptions required to be made at our 7 December Council.
Kathryn's emails in July and August advised that Cath Edwards has agreed to be nominated by our Council for the Regional Secretary post for the 2023 Council Officer elections. Kathryn has also requested that Council is advised at this meeting that (at the appropriate time) she intends to nominate me as her successor as Regional President and Nicki as Regional Vice President for 2023/24. She would like Council to consider her intentions in good time before the formal nomination process starts in February 2023. If agreed, Council will also be requested to agree a nomination for the Junior Vice President role for 2023/4.
Council is requested to –
 - (1) Note SPWG's progress, the role description(s) prepared to date and to identify any issues for future consideration by the SPWG.
 - (2) Agree that Cath Edwards should be our Council nominee for Regional Secretary for 2023
 - (3) Note Kathryn's intentions for nominations to Regional President and Regional Vice President roles, when the 2023 AGM Notice of Meeting is published in February 2023 and the consequential requirement to identify a Junior Vice President nomination.

8. Annual Regional Dinner and NQMs presentation ceremony
London Marriott Hotel – 11 November 2022

Work continues to engage with the venue and sponsors and to invite all NQMs since October 2021 to participate in the pre-Dinner invitation presentation ceremony. Mike Driver (CIPFA's Immediate Past President) has agreed to present the certificates prior to our Annual Regional Dinner.

Member and Student Dinner tickets will be on sale from 26 September to 4 November, via our regional website. Rates will be very close to 2021 (which were £66 and £48 inc VAT). Information for group bookings which may attract a discount will also be on our website.

9. Pan Accountancy Lunch, 28 October 2022 at Mansion House, City of London.
Details are attached and Regional Council Members are asked to make any expressions of interest at, or after this meeting to attend and represent our Region. CIPFA corporately has sponsored this event in recent years and also booked places – a verbal update on the current year intentions will be made to Council.
Council is requested to delegate the confirmation of our Regional Council attendees to our Regional President and Regional Treasurer.

10. Regional Events Plan 2022 (V18 – 10 September 2022). **(Paper SEO2234)**
Live and virtual events are scheduled for autumn 2022. The updated Events Plan to December 2022 is attached and an initial draft for 2023 will be available for our meeting. Some issues to note are –
 - (1) The former East Anglia Annual Day Conference each summer or autumn at Newmarket is this year hosted in two venues (on 14 October and 14 November). This should better support our members across East Anglia and the adjacent areas as we resume live events.
 - (2) Speed Mentoring Evening – 14 October
Grant Thornton, Finsbury Square is the hosting venue and Tom will update us on the enrolments, the developing programme for the evening – and plans for a potential January 2023 event.
 - (3) Newly Qualified Members' presentation ceremony, 11 November. Regional Council hosts are required for this pre-Dinner ceremony.
 - (4) Council Members are requested to suggest topics and/or presenters for inclusion in future virtual CPD sessions.

Matters for information or note

11. Institute Business

CIPFA Council/Secretariat – updates from Joanne Pitt and CIPFA Council members. No CIPFA debrief summary has been received.

CIPFA has established an EDI project group and volunteers from each region are invited to participate. Kathryn currently represents our Region.

Papers from the 6 September meeting will be circulated separately and Kathryn will give a verbal update on that meeting as appropriate at our Council meeting.

Reporting on group activity

12. Regional Student network – update by Michael Docherty

13. Retired Members' Group activities –

Eric Keighley has recently confirmed that he needs to relinquish his role in organising retired members' events (for health reasons). Consequently, the planned visit to Charterhouse Priory, Clerkenwell on 20 October is postponed. A successor for Eric is to be advertised in our newsletter and on our website.

Council will be invited to formally thank Eric for his work in this role and to consider how best to recognise that volunteer support.

Any Other Business

14. Please notify the President before the start of the meeting if possible.

Forward Diary

15. To confirm forward dates/venues/formats etc for 2022/23 Council business -

7 December 2022 (date agreed as live event). Host - TechnologyOne, Paddington tba)

1 February 2023 (date agreed/format and venue tba)

w/c 17 or 24 April 2023 Regional AGM & Spring Conference – Live and date/venue tba)

John Barker

Regional Secretary CIPFA South East

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15 September 2022