

Minutes

Meeting: CIPFA Cymru-Wales Branch Executive
Date/time: Wednesday 2 March 2016 10.00 – 12.30
Venue: Sir Conwy Suite
 Parc Eirias, Colwyn Bay

Present:

Executive:

Iolo Llewelyn (IL) – President
 Rhian Evans (RE) – Vice President
 John Dwight (JD) – Secretary
 Gerard Moore (GM)
 Ken Finch (KF)
 Bev Peatling (BP)

CIPFA:

Chris Tidswell (CT)
 Giles Orr (GO)

Agenda items

	Welcome
1	Welcome IL welcomed members to be meeting, which was to be followed by the AGM. He was particularly pleased to see KF with us, after his recent illness.
2	Apologies for absence Executive: Gill Lewis (GL) – Past President Rebecca Nelson (RN) - Treasurer Steve O'Donoghue (SO) Tony Era (TE) Lisa Young (LY) Tom Bowring (TB) Tony Hagland (TH) Sheila Crossley (SC) CIPFA: .
3	Declarations of interest None declared.
4	Minutes from previous meeting
	Minutes from meeting 25 January 2016 Minutes approved. CT noted that he had given his apologies because there were no VC facilities available for the meeting.

	<p>Matters arising that were not resolved or covered elsewhere on the agenda:</p> <ul style="list-style-type: none"> • Letter to CIPFA had been drafted, but not yet issued given on-going developments re NHS student training. GO to provide an update on CIPFA matters generally later in the meeting. • SO regional representation on Council – need to clarify the position. Subsequent to the meeting SO has agreed to stand for a further year, to align the position with the Branch’s two year election cycle. <p>Attendance record 2016 – updated.</p>
5	<p>Business plan and events programme</p> <p>Updated Business Plan reviewed and updated as follows:</p> <ul style="list-style-type: none"> • CIPFA Champions – Camilla at CIPFA should be able to provide a list of members who have volunteered following the members’ survey • Students – we need to make contact with Charlotte Moar in NHS re our support to new NHS students; TB to be included as one of the branch leads • Horizon scanning – is there a role for Jon Huish (to be invited to Branch Executive meetings) • Platform at events – we need to identify those bodies we want to work with, clarify a target groups of organisations • CIPFA Ambassadors – still not clear on CIPFA position, no further actions required (champions and mentors will cover a lot of this work) • Capacity in Wales – the issue is about perception, need a permanent presence in Wales and make better use of the CIPFA office in Cardiff. • CIPFA ‘non-branch events in Wales’ – Camilla could provide regular reports of central events <p>2016 events programme discussed. Charities event in North Wales now set for 28 June, SO & TB organising Future Generations event for Vale of Glamorgan.</p> <p>Also consider:</p> <ul style="list-style-type: none"> • Repeat of fraud event, but in SE Wales and North Wales • Another breakfast with Bank of England in December • Scope for ‘network events’ that can be duplicated.
6	<p>2016 conference – 24 November 2016</p> <p>CIPFA Scotland to manage administration of the event. Conference working groups to meet to take this forward.</p>
7	<p>AGM Nominations</p> <p>There are two vacancies, and two nominations received from Lisa Young and Julie Masci. These can be approved at AGM without need for voting. SC and BP to remain as co-opted membes.</p>
	<p>CIPFA ‘central’ matters</p>
8 - 10	<p>GO reported on CIPFA central matters as follows:</p> <p>CIPFA Corporate:</p> <ul style="list-style-type: none"> • Growth in members and student numbers, although mainly overseas • Financially, an operational loss in 2016, but a strengthened balance sheet • Re-organisation of CIPFA Directors, with a vacancy for Director of Sales and Marketing. GO will continue as Liaison Director for Wales • Two regional for a planned, April and October, with a working group to

	<p>consider how best to maintain the regional input.</p> <p>CIPFA Wales:</p> <ul style="list-style-type: none"> • Jon Huish providing support on policy matters – need to clarify his work plan (discuss with Don Peebles) • Head of Business Development vacancy not yet filled. Will be based in Cardiff, with a focus on commercial activity. First advert had resulted in disappointing applications. • Centre for Public Scrutiny – some discussion about a joint post, although still some doubt about this • NHS Training scheme will lead to 8 students every two years • Leadership academy – CIPFA role in this being clarified • WG apprentices – CIPFA looking at CPD activities • WAO – meeting next week to consider pan public sector training activity
	CIPFA Cymru-Wales Branch matters
11	<p>Treasurer’s report</p> <p>2015 financial position now finalised and audited. Overall surplus of £2,702 mainly s a result of surplus generated by the November conference.</p> <p>Financial statements prepared for submission to AGM.</p>
12	<p>Spreadsheet deadlines</p> <p>Schedule of early 2016 dates considered.</p> <p>April issue (deadline 4 March) – report on fraud event in Swansea</p> <p>June issue (deadline 6 May) – comment on Charities event, if finalised</p>
13	<p>Items of correspondence</p> <p>None</p>
14	<p>Next meeting</p> <p>To be arranged after AGM.</p>

Action points

Agenda item	Actions
5	<p data-bbox="363 306 634 331">Business plan actions</p> <ul data-bbox="410 365 1360 695" style="list-style-type: none"><li data-bbox="410 365 1360 422">• CIPFA Champions – Camilla at CIPFA should be able to provide a list of members who have volunteered following the members’ survey<li data-bbox="410 426 1360 512">• Students – we need to make contact with Charlotte Moar in NHS re our support to new NHS students; TB to be included as one of the branch leads<li data-bbox="410 516 1360 573">• Horizon scanning – is there a role for Jon Huish (to be invited to Branch Executive meetings)<li data-bbox="410 577 1360 634">• Platform at events – we need to identify those bodies we want to work with, clarify a target groups of organisations<li data-bbox="410 638 1360 695">• CIPFA ‘non-branch events in Wales’ – Camilla could provide regular reports of central events